



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
WASHINGTON, D. C. 20380

AO2A

MCO 3850.1C  
AO2A-JJG-11w  
8 Jul 1968

MARINE CORPS ORDER 3850.1C

From: Commandant of the Marine Corps  
To: Distribution List

Subj: Policy and Guidance for Counterintelligence (CI)  
Activities

Ref: (a) FMFM 3-1, Command and Staff Action  
(b) FMFM 2-1, Intelligence  
(c) SECNAVINST 5430.13B, Naval Intelligence Investi-  
gative Jurisdiction and Responsibilities  
(d) OPNAVINST 03850.1A (NOTAL)  
(e) MCO 07040.4E (NOTAL)  
(f) MCO 005511.11 (NOTAL)

Encl: (1) Listing of Counterintelligence-related references  
and source documents  
(2) Instructions for Counterintelligence Credentials  
(3) Format for Monthly Report of Team Activities

Report Required: Report of CI Team Activities (Report  
Symbol MC-3850-01) par. 4j(2)

1. Purpose. To provide guidance and direction for commanders  
in the accomplishment of their counterintelligence responsi-  
bility/mission and employment of counterintelligence personnel.

2. Cancellation. MCO 3850.1B, MCO 3850.2, and MCO 5512.3B.

3. Background

a. Basic doctrine and guidance for the Marine Corps  
combat-related counterintelligence activities are contained  
in references (a) and (b). Further guidance on specific topics  
is provided by references (c) through (f) and by those  
publications listed in references (a) and (b).

3850.1C  
8 Jul 1968

c. The Naval Investigative Service (NIS), under the Commander, Naval Intelligence Command, maintains, commands, and operates a worldwide organization to fulfill the investigative and counterintelligence responsibilities of the Department of the Navy (less those combat-related counterintelligence matters within the functional responsibilities of the Marine Corps). In accordance with references (c) and (d), NIS will conduct appropriate investigations of actual, potential or suspected espionage, actual, potential or suspected sabotage, and actual, potential or suspected subversive activities, including disaffection, and will collect, report, and disseminate counterintelligence information.

d. The commander, at any level, is responsible for formulation and implementation of adequate counterintelligence measures designed to ensure the security of his command and to deny to the enemy information which might be used to increase the effectiveness of hostile operations against friendly forces.

e. Marine Corps counterintelligence personnel are assigned to major Fleet Marine Force commands and supporting establishments to advise and assist in the counterintelligence effort.

f. In support of the NIS mission, Marine Corps counterintelligence personnel are authorized to assist in NIS investigations and operations. Generally, such assistance is highly encouraged by this Headquarters, subject to limitations imposed by requirements of the local command and provided the following is accomplished:

(1) Adequate counterintelligence support is being provided to the command to which the Marine Corps counterintelligence personnel are assigned.

(2) Adequate and appropriate counterintelligence training in support of the Marine Corps combat counterintelligence mission is being provided.

(3) In the case of support provided by counterintelligence teams, the team commander shall maintain operational

g. Selected Marine Corps counterintelligence personnel are assigned authorized billets within the NIS organization to assist in conducting counterintelligence investigations, operations, and technical security services. Personnel will normally be assigned in areas of high Marine Corps interest.

#### 4. Policy

##### a. Personnel

(1) Marine Corps personnel are especially selected and trained for counterintelligence duties. Personnel will not be assigned counterintelligence duties until a satisfactory background investigation has been conducted and they have satisfactorily completed a formal course of instruction approved by this Headquarters. Exceptions may be made upon request to the Commandant of the Marine Corps (Code AO2A). Each request must contain full justification.

(2) Personnel possessing a primary counterintelligence MOS may not be assigned primary duties outside of the intelligence occupational field unless authorized by this Headquarters.

b. Initial Selection and Training. All applicants for assignment to a formal counterintelligence course of instruction shall be screened by locally assigned counterintelligence personnel prior to being nominated for training. Commanding officers shall screen applicants in the absence of locally assigned counterintelligence personnel. Applicants must meet the following prerequisites:

(1) Be a corporal, sergeant, or staff sergeant, any MOS.

(2) Have a minimum GT score of 110.

(3) Be a high school graduate or have attained the equivalent GED.

(4) Have two years' obligated service upon completion of the course of instruction.

0.1C  
1968

(7) Personnel selected for counterintelligence training will be assigned the appropriate military occupational specialty (MOS) by this Headquarters upon satisfactory completion of the course of instruction.

c. Credentials. Upon command request, counterintelligence credentials are issued by this Headquarters to personnel assigned authorized counterintelligence billets. The purpose of these credentials is to identify those personnel accredited and authorized to conduct counterintelligence activities within the Marine Corps. Instructions for the use, preparation, and handling of credentials are contained in enclosure (2).

d. Civilian Clothing. An initial civilian clothing allowance may be granted to enlisted counterintelligence personnel when assigned duties where concealment of their military identity is required or desirable. Requests for civilian clothing allowances will be forwarded to the Commandant of the Marine Corps (Code A02A) with sufficient information to justify the special expenditure. Normally, active participation in investigations conducted by NIS representatives, extensive liaison with other intelligence or investigative agencies, or counterintelligence assignments outside the continental limits of the United States will be considered as appropriate justification.

e. Funds. Instructions for the use of funds in garrison counterintelligence operations and investigations are contained in reference (e). Funds for operations in a combat situation will be available in accordance with instructions published by the appropriate theater or operational commander.

f. Specialized Training. Quotas to specialized technical training courses, language training, and area intelligence courses are scheduled by this Headquarters on a continuing basis to meet planned and anticipated requirements. In view of the unique and sensitive nature of this training and the billets for which trained, this Headquarters will control the selection and assignment of personnel to such training.

g. Security Standards. The sensitivity of counterintelligence assignments requires high standards of personal and professional conduct, attitudes, and performance.

MCO 3850.1C  
8 Jul 1968

h. Liaison. Effective performance in the field of counterintelligence requires extensive liaison. Counterintelligence personnel are encouraged to maintain close and continuous liaison with NIS representatives and other intelligence and law enforcement agencies, military and civilian, as appropriate. Specific guidance with respect to matters which may be of investigative interest to other Federal agencies is provided in paragraph 10 of reference (c).

i. Identity of Personnel. Information concerning the numbers and names of personnel assigned to counterintelligence duties and their methods of operation will not be released to the public except when authorized by the Commandant of the Marine Corps. Counterintelligence activities will be safeguarded in accordance with current security regulations for the security of classified matter.

j. Standardization of Reports

(1) Where possible, counterintelligence investigations, surveys, inspections, and inquiries will be reported on NAVMC 10481 (Rev 6-68) (Counterintelligence Report) and NAVMC 10482 (Rev 8-60) (Local Records Check). Operational intelligence reporting will be in accordance with directives published by the appropriate force commander.

(2) Counterintelligence team activity reports will be forwarded by the 10th of each month for the previous month's activities utilizing Report Symbol MC-3850-01 and the format in enclosure (3).

5. Counterintelligence Responsibilities. Counterintelligence personnel are assigned to major commands to assist and advise the commander in the accomplishment of his counterintelligence and security responsibilities. Assigned counterintelligence personnel should provide, as a minimum, the counterintelligence and security support listed below.

a. Staff Counterintelligence Section

(1) Through liaison with appropriate agencies, analysis of available information, and oral briefings or written estimates, keep the commander informed of persons, groups, or activities.

3850.1C

8 Jul 1968

espionage, actual, potential or suspected sabotage, and actual, potential or suspected subversive activities, including disaffection, ensuring that information about these matters is promptly referred to the nearest NIS representative.

(3) Conduct counterintelligence planning and training in support of command contingency missions. Planning actions may range from combat counterintelligence planning for operational deployments to security and counterintelligence planning for domestic/civil disturbances. The basis for planning should be counterintelligence estimates of the situation.

(4) Constitute the commander's primary source of advice and assistance on security matters. In fulfilling this responsibility, the following activities will normally be accomplished by assigned counterintelligence personnel:

(a) A basic security survey of the command/installation to determine the sensitivity, criticality, and vulnerability to threats.

(b) A continuous program of security inspections, evaluations, limited surveys, or related activities to ensure maintenance of an effective security posture.

(c) Limited technical security inspections of critical offices, conference rooms, communications spaces, and similar sensitive areas. Appropriate guidance is contained in reference (f).

(d) Assist in command security education and training programs designed to keep individuals informed on security regulations and to maintain a high degree of security consciousness.

(e) Supervision of the personnel security program to include establishing procedures for the initiation of security investigations and the granting, denial, or termination of personnel security clearances.

NOTE: Although counterintelligence specialists should not be employed in the clerical functions associated with the administrative preparation and processing of

MCO 3850.1C  
8 Jul 1968

(f) In coordination with the communications officer and other staff officers, maintenance of the physical security aspects of communications security, including the investigation and reporting of violations thereof.

(g) Preparation of orders, instructions, and SOP's on security matters.

(h) Establishment of procedures for the security control of visitors, military and civilian.

(5) Conduct planning for the intelligence and counter-intelligence processing of friendly prisoners of war who have been returned to friendly control.

b. Counterintelligence Teams. The counterintelligence team, under the staff cognizance of the assistant chief of staff, G-2, will normally accomplish the following:

(1) Coordinate with the staff counterintelligence officer in accomplishing functions listed in paragraph 5a above. Emphasis will be placed on planning and preparation for contingency missions.

(2) Participate to the maximum extent possible in field training exercises involving battalion or larger elements. Such participation should include assignment of counterintelligence personnel to the exercise planning staff to ensure an adequate intelligence/counterintelligence play in the exercise.

(3) Ensure team training is adequate to maintain required proficiency in MOS skills.

(4) Assume responsibility for the conduct of security surveys, evaluations, afterhours security inspections, and technical security inspections. (NOTE: The staff counterintelligence element should normally be responsible for the security and counterintelligence portion of the command IG and A&M inspections.)

(5) In those instances of actual, potential or suspected espionage, sabotage, or subversive activity where the isolated location of the command may preclude timely response,

50.1C  
1 1968

6. Counterintelligence Activities in Support of the Fleet Marine Forces. Basic policy guidance and operational doctrine for the employment of CI teams are contained in reference (b). This guidance and operational doctrine will be revised periodically to reflect experience and lessons learned in operational deployments. The following supplementary guidance is based on recent policy decisions and lessons learned in Southeast Asia:

a. Counterintelligence teams will normally be attached to Fleet Marine Force Headquarters, MEF Headquarters, divisions, and air wings. Current planning provides three CI teams per MEF; i.e., one CI team each with the MEF Headquarters, division and air wing. When operational requirements so dictate, additional teams may be attached.

b. Coordination of CI teams through the MEF counterintelligence officer is considered essential to ensure an economical, flexible, and coordinated response to the counterintelligence threat within the MEF area of responsibility. Except where geographical or operational circumstances dictate otherwise, counterintelligence teams and subteams will not normally be placed under the operational control of commands of less than MEB size.

c. Counterintelligence activities must be characterized by the imaginative exploitation of all available resources. The counterintelligence effort must be oriented on the hostile intelligence/collection threat, but must be sufficiently flexible to adapt to the geographical environment, attitudes of the indigenous population, mission of the supported command, and changing emphasis by hostile intelligence organizations.

d. In addition to normal counterintelligence activities, both active and passive, counterintelligence teams possess the capability of collecting both counterintelligence and "positive" (i.e., combat) intelligence through special operations and the use of human resources. Further information on this capability will be published separately to major FMF commanders.

e. In order to ensure that comprehensive, "all source" counterintelligence estimates and views are available to the supported commander, the staff counterintelligence officer at



MCO 3850.1C  
8 Jul 1968

f. Experience has proven that counterintelligence activities do not achieve maximum effectiveness when conducted separately from other intelligence activities. The capabilities of the counterintelligence teams should be integrated into the overall collection plan. Their activities must be closely coordinated with those of other intelligence specialist teams as well as with civil affairs, psychological operations, and similar organizations in contact with the indigenous population. Extensive liaison with other intelligence agencies in the operating area, military and civilian, is essential to provide the supported commander the comprehensive support required.

g. Counterintelligence participation and assistance should be included early in the planning phases of tactical operations so that commanders will have the benefit of counterintelligence information in the early formulation of tactical plans.

h. Particular attention in the planning phase should be directed to concealing or masking those observable actions or patterns of activity which necessarily precede the operation and which, if observed and analyzed by the enemy, tend to reveal details or the existence of imminent operations.

7. Action. Commanding officers should effect those counterintelligence measures required and necessary as set forth herein to ensure the security of their command. Maximum use of counterintelligence personnel is recommended. Detailed counterintelligence directives should be promulgated by local commands as required.

8. Reserve Applicability. This Order is applicable to the Marine Corps Reserve.

*W. J. Van Ryzin*  
W. J. VAN RYZIN  
Chief of Staff

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MCO 3850.1C  
8 Jul 1968

Listing of Counterintelligence-Related References and Source Documents

<u>Publication</u>	<u>Subject/Description</u>
SECNAVINST 5521.6A	Navy and Marine Corps Military Personnel Security Program
OPNAVINST 3821.3B	Hostile Intelligence Collection of Unclassified Information
OPNAVINST 03822.5	Military Intelligence-Disclosure of Classified Information (U)
OPNAVINST 3850.2A	Reporting of Information on Actual or Attempted Defection
OPNAVINST 5510.1C	U.S. Navy Security Manual for Classified Information
OPNAVINST 5570.1A	Anonymous Correspondence of a Threatening or "Crank" Category; handling of
OPNAVINST 5700.8A	Communist Propaganda; instructions for handling of
MCO P10120.28	Individual Clothing Regulations (Chap. 4, part B, section III--pertains to guidance on civilian clothing allowance)
NISINST 5520.11*	Assistance of Marine Corps CI personnel in NIS investigations
FM 30-5	Combat Intelligence
FM 30-17(C)	Counterintelligence Operations Intelligence Corps, U.S. Army (U)
FM 30-18(S)	Intelligence Collection Operations, Intelligence Corps, U.S. Army (U)
ONI 63.1B*	NIS Manual for Investigation
ONI 63-2	Guide for Security Orientation, Education and Training

ENCLOSURE (1)

3850.1C  
Jul 1968

ONI 64-2A(S)\*

T/E 4722

T/O 4722

Counterintelligence Manual for  
Naval Intelligence (U)

T/E for CI Team

T/O for CI Team

\*Distribution made only to those commands having counter-  
intelligence personnel attached.

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ENCLOSURE (1)

### Instructions for Counterintelligence Credentials

1. General. Counterintelligence credentials are intended for the use of personnel on authorized counterintelligence missions. The Commandant of the Marine Corps (Code AO2A) is designated as the office of record for Marine Corps counterintelligence credentials. Commanders authorized counterintelligence personnel are responsible for the proper use, custody, safeguarding, and recall, when appropriate, of credentials issued to counterintelligence personnel within the command.
2. Requesting Procedure. Credentials will be prepared for issue as follows:
  - a. Commandant of the Marine Corps (AO2A) will:
    - (1) Print the name and affix the photograph of the individual for whom the credential is intended.
    - (2) Have the credential signed by an officer in the name of the Commandant of the Marine Corps and forward to the requesting command.
  - b. The requesting command will:
    - (1) Have the individual for whom the credential is issued sign the credential on the line provided (first name, middle initial, surname) and affix an inked impression of the right index finger in the space provided. (The grade of the individual will not appear on the credential.)
    - (2) Upon completion of all administrative entries on the credentials, both portions will be laminated prior to use.
    - (3) Complete and return the transmittal certification to the Commandant of the Marine Corps (Code AO2A).
3. Accountability
  - a. Credentials will be returned to the Commandant of the Marine Corps (Code AO2A) by registered mail when counterintelligence personnel are transferred, assigned other duties, discharged (providing not immediately reenlisted), released from active duty, or under other circumstances which may cause the commander concerned to consider that retention of the credentials is no longer appropriate or required.

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ENCLOSURE (2)

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1968

b. Once issued, this Headquarters will retain credentials for counterintelligence personnel not currently occupying authorized billets and will reissue credentials when requested.

c. Commanders will initiate an immediate and thorough investigation of loss or theft of a credential, making an immediate report to Commandant of the Marine Corps (Code AO2A) that the loss or theft has occurred. In addition, local U.S. Government investigative agencies will be notified. Upon completion of the investigation, a full report will be forwarded to the Commandant of the Marine Corps (Code AO2A).

#### 4. Restrictions

a. Except under unusual circumstances, as determined by this Headquarters, credentials will not be issued to personnel who have not completed a formal course of instruction in counterintelligence which qualified the individual for the MOS of 0210/0211.

b. Credentials are not transferable and will not be reproduced nor altered in any way except as authorized in paragraph 5 below.

#### 5. Foreign Language Counterintelligence Credentials

a. Commanding Generals, Fleet Marine Force, Pacific, and Fleet Marine Force, Atlantic, are authorized to reproduce credentials in foreign languages for areas of possible use.

b. Issue and control of foreign language credentials is the responsibility of each Fleet Marine Force Headquarters.

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MCO 3850.1C  
8 Jul 1968  
Report Symbol  
MC-3850-01

From: Team Commander  
To: Commanding General, Fleet Marine Force  
Via: Commanding General, (Major Command)

Subj: Report of Counterintelligence Team Activities

Ref: (a) MCO 3850.1C

Encl: (1) Team Personnel Roster

1. In accordance with reference (a), the following report of team activities for the period \_\_\_\_\_ is submitted:

a. Operations

- (1) Combat Operations
- (2) Special Operations
- (3) Investigations

b. Significant Counterintelligence Support Activities

- (1) Security services (surveys, evaluations, inspections, training, etc.)
- (2) Technical support (DAME/TSCM/Photo)

c. Training Highlights

d. Equipment Shortages

e. Miscellaneous (Liaison, TAD, and visiting personnel, etc.)

2. Team Commander's Comments. (Comments are solicited on combat operations, training exercises, and lessons learned which would be of use and general information to other teams/personnel.)

Distribution List:  
CMC (Code AO2A)  
CI Teams (Lant/Pac)

ENCLOSURE (3)

50.1C  
Jul 1968

Team Personnel Roster

<u>Name</u>	<u>Rank</u>	<u>SerNo</u>	<u>Duty</u> <u>Assignment</u>	<u>Spec</u> <u>Qualifications</u>	<u>RTD/</u> <u>OSCD</u>	<u>EAS</u>
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Special Qualification Legend

D--DAME

P--Photo

T--DASE/TSCM

A--Area Int

VL--Viet Lang

SL--Span Lang

FL--French Lang

RL--Russian Lang

TL--Thai Lang

ENCLOSURE (1) to  
Report of CI  
Team Activities

ENCLOSURE (3)