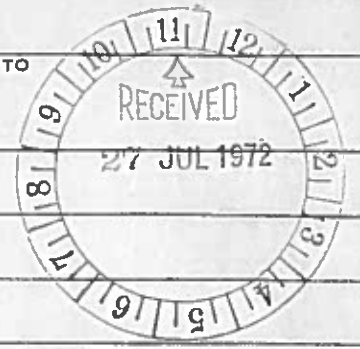


PRIORITY NIS GENERAL ADMINISTRATION		DATE 07-27-72	/N05000/SER U30-99	
CODE 0000	CONTROL U0030-99	STATUS		
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NI	TITLE			



POTENTIAL MANNING OF THE DIS

1. THE DIS HAS REQUESTED NAVINVSERV TO IDENTIFY THOSE NAVINVSERV CIVILIAN EMPLOYEES WHO EXPEND 50% OR MORE OF THEIR TIME DIRECTLY IN PSI WORK. IN THE ABSENCE OF ANY REASONS TO THE CONTRARY, IT CAN BE EXPECTED THAT THESE INDIVIDUALS WILL HAVE CLEAR "TRANSFER OF FUNCTION" RIGHTS TO THE DIS, AND MAY IN TIME RECEIVED AN APPROPRIATE NOTICE TO THAT EFFECT.

2. GIVEN THE NAVINVSERV MISSION, IT IS LIKELY THAT THE NUMBER OF PERSONNEL IN THE 50% AND ABOVE CATEGORY MAY NOT ACCOUNT FOR THE TOTAL PSI CAPABILITY THAT NAVINVSERV MUST EVENTUALLY MAKE AVAILABLE TO THE DIS. FURTHER, THERE MAY BE INDIVIDUALS IN THE 50% AND BELOW CATEGORY WHO WILL WISH TO COMPETE FOR POSITION WITH THE DIS, OR CONVERSELY THOSE IN THE 50% AND ABOVE CATEGORY, WHO WOULD NOT WISH TO TRANSFER.

3. IN AN EFFORT TO INSURE MAXIMUM PRACTICABLE PROTECTION TO NIS EMPLOYEES, TO PROVIDE FOR MAXIMUM VOLUNTARINESS, AND TO BE IN A POSITION TO MEET THE OBLIGATIONS TO THE DIS ULTIMATELY DECIDED UPON, THE FOLLOWING ACTION AND INFORMATION WITH RESPECT TO CIVILIAN EMPLOYEES ONLY, ARE DESIRED:

- (A) A ROSTER OF ALL PERSONNEL CURRENTLY ON BOARD DIRECTLY ENGAGED IN INVESTIGATIVE OPERATIONS - AS INVESTIGATORS (ON-STREET OR SUPERVISORY), OR IN DIRECT CLERICAL SUPPORT THERETO. UNDER THIS CATEGORIZATION, PERSONS (OTHER THAN GS 1811'S) ASSIGNED TO CODE 40, SUPPLY, FISCAL, OR PERSONNEL SUPPORT DUTIES, ARE NOT TO BE REPORTED ON.
- (B) THE ROSTER SHOULD REFLECT: NAME, CURRENT LOCATION (CITY AND NIS COMPONENT), GRADE/STEP, JOB SERIES, CODE, P.D. NUMBER, AND THE PERCENTAGE OF TIME EXPENDED ON PSI AND NON-PSI DUTIES. IN THE LATTER CONNECTION, THE INDIVIDUAL'S IPR'S FOR

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GEN 1	DEPARTMENT OF THE NAVY-NAVAL INTELLIGENCE-NAVAL INVESTIGATIVE SERVICE			

NIS GENERAL ADMINISTRATION			DATE	
CODE	CONTROL		STATUS	
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REQUESTER		SUPPLEMENTAL DATA		
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NI	TITLE			

THE PAST SEVERAL MONTHS (ANY REPRESENTATIVE TIME) SHOULD BE UTILIZED AS THE SOURCE DATA. INVESTIGATIVE SUPERVISORS SHOULD REPORT THEIR PERCENTAGE BASED ON THE WORK OF THE COMPONENTS SUPERVISED, E.G., AN SRA'S PERCENTAGE SHOULD BE BASED ON THE OVERALL PERCENTAGE OF HIS RESIDENT AGENCY, THE SUPERVISING AGENT'S, ON THE BASIS OF THE NISO. THE SECRETARIAL/CLERICAL ASSISTANTS OF THOSE SUPERVISORS SHOULD BE SIMILARLY DEVELOPED.

(C) THE ROSTER SHOULD BE SUBMITTED BY AUTOVON IN THE FOLLOWING FORMAT:

- (1) NAME
- (2) CURRENT LOCATION (NIS COMPONENT AND CITY)
- (3) GRADE
- (4) IDENTIFICATION (BY PERCENTAGE) OF WORK DEVOTED TO PSI FUNCTION
- (5) POSITION DESCRIPTION (PD) NUMBER.

4. EXCLUSIVE OF THE ABOVE INFORMATION, CERTAIN OTHER INDIVIDUALS MAY WISH, AT THIS TIME, TO EXPRESS THEIR DESIRES TO COMPETE FOR DIS POSITIONS. SUCH EXPRESSION WILL BE ACCEPTED AS NOT BINDING ON EITHER THE INDIVIDUAL OR NAVINVSERV. THE IDENTITIES OF THOSE INDIVIDUALS WHO EXPRESS SUCH A PREFERENCE SHOULD BE INCLUDED IN THE AUTOVON REPLY TO THIS MESSAGE.

5. THE INFORMATION, ABOVE, WILL BE OF BENEFIT TO NIS MANAGEMENT IN THE EVENT THE NUMBER OF PERSONNEL WHO ARE IDENTIFIED AS PERFORMING 50% OR MORE OF THEIR DUTY IN THE PSI FUNCTION FALLS SHORT OF THE ULTIMATE DIS MANPOWER LEVY MADE UPON NIS. TO ILLUSTRATE THE SIGNIFICANCE OF SUCH A PERSONAL EXPRESSION, THE FOLLOWING HYPOTHETICAL SITUATION MAY BE OF BENEFIT:

WITHIN COMPETATIVE AREA "X", THERE ARE 10 PERSONNEL ASSIGNED. THROUGH STUDY IT IS DETERMINE THAT

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GEN	2		

NIS GENERAL ADMINISTRATION			DATE		
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NI	TITLE				

THREE MAN YEARS ARE DEVOTED TO THE PSI FUNCTION ONE INDIVIDUAL CAN BE CLEARLY IDENTIFIED WITH THE FUNCTION ON THE BASIS THAT HE PERFORMS 50% OR MORE OF HIS DUTY IN THE PSI FUNCTION. TO IDENTIFY THE TWO OTHER PERSONNEL, A RETENTION REGISTER OF THE REMAINING NINE INDIVIDUALS WILL BE PREPARED. IF THERE ARE VOLUNTEERS FOR THE POSITIONS, THE TWO MOST SENIOR WILL BE CHOSEN; IF THERE ARE NO VOLUNTEERS, THE TWO MOST JUNIOR PERSONNEL WILL BE DESIGNATED.

6, ADDEES ARE REQUESTED TO TRANSMIT THE ABOVE REQUIRED AUTOVON RESPONSE TO NAVINVSERVHQ (CODE 30) AS EXPEDITIOUSLY AS POSSIBLE. CONCURRENTLY, EXCEPT FOR IORR, THE SERVICEING CPO IS TO BE REQUESTED TO PREPARE A FORMAL RETENTION REGISTER OF ALL CIVILIAN PERSONNEL ASSIGNED. THCT RETENTION REGISTER IS TO BE FORWARDED TO NISHQ/CODE 30 FOR RECEIPT NO LATER THAT 1 AUGUST 1972.

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GEN	3	LAST	JAY	RJM	JQE

PRIORITY NIS GENERAL ADMINISTRATION		07-27-72	
CODE 1100	CONTROL UI120-66	STATUS	DATE
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NI TITLE  
POTENTIAL MANNING OF THE DIS 72  
7-27-72

REFERENCE  
(A) 0000 NIS GEN ADMIN SER U30-99 DTD 07-27-72 (NOTAL)

1. AS DIRECTED BY REFERENCE (A), NISO SAN DIEGO IS SUBMITTING THE FOLLOWING INFORMATION ON CIVILIAN EMPLOYEES ENGAGED IN INVESTIGATIVE OPERATIONS, I.E. AGENTS AND CLERICAL SUPPORT TO NISHQ, BY AUTOVON, TO BE RECEIVED NO LATER THAN 1 AUGUST 1972:

- (1) NAME
- (2) CURRENT LOCATION (NIS COMPONENT AND CITY)
- (3) GRADE
- (4) IDENTIFICATION (BY PERCENTAGE) OF WORK DEVOTED TO PSI FUNCTION
- (5) POSITION DESCRIPTION BY NUMBER

2. DATA BASE FOR ITEM (4) ABOVE WILL BE EXTRACTED FROM INFORMATION PROVIDED BY PAST INDIVIDUAL IPR'S AND IS BEING COMPILED AT THIS NISO.

3. REFERENCE (A) FURTHER STATES, "EXCLUSIVE OF THE ABOVE INFORMATION, CERTAIN OTHER INDIVIDUALS MAY WISH, AT THIS TIME, TO EXPRESS THEIR DESIRES TO COMPETE FOR DIS POSITIONS. SUCH EXPRESSION WILL BE ACCEPTED AS NOT BINDING ON EITHER THE INDIVIDUAL OR NAVINVSERV. THE IDENTITIES OF THOSE INDIVIDUALS WHO EXPRESS SUCH A PREFERENCE SHOULD BE INCLUDED IN THE AUTOVON REPLY TO THIS MESSAGE."

4. ADDEES ARE DIRECTED TO PROVIDE THE INFORMATION REQUESTED IN PARA (3) ABOVE TELEPHONICALLY TO CODE 1123 ASAP.

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GEN	LAST	LBH	GDH CJC