

Op-16-B-3
A9/ND
~~CONFIDENTIAL~~
Serial 03142316

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

UNCLASSIFIED

~~CONFIDENTIAL~~

7 December 1943

From: Director of Naval Intelligence.
To: District Intelligence Officers, All Naval Districts
(Except Sixteen),
Intelligence Officer, Potomac River Naval Command,
Intelligence Officer, Severn River Naval Command.
Subject: Identifying data in NNI-119 reports.
Reference: (a) Conf. ltr. from DNI to DIO's, all ND's,
File No. Op-16-B-3, A6-5/ND, Serial 0500416,
dated 8 May 1943, subject: Identifying data
for correspondence and NNI-119 reports.

1. Reference (a) requested that the districts identify correspondence and NNI-119 reports completely. The general provisions of Reference (a) are reiterated at this time.

2. As an amplification of Reference (a), and in order to facilitate the handling and proper routing of incoming NNI-119 reports from the districts, it is desired that more attention be given to adequately describing the "Origin of Case".

3. A tendency in some cases to condense or contract information which should normally appear in this space has resulted in loss of considerable time when reports are received in Washington, and it is suggested that the districts incorporate all of the information appearing on the Form NNI-152 under "Origin of Request" in the resulting NNI-119 report under "Origin of Case".

/s/ H. E. Keisker,

H. E. Keisker,
By direction.

Declassified and upgraded to

Auth: E012958

Date: 22 SEP 98 Unit: NCIS 22

~~CONFIDENTIAL~~

DECLASSIFIED
Authority NND 73643