

NAVY DEPARTMENT  
Office of the Chief of Naval Operations  
Washington

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August 11, 1942  
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MEMORANDUM

UNCLASSIFIED

From: The Director of Naval Intelligence.  
To: District Intelligence Officers, All Naval Districts (except 16).  
SUBJECT: Dissemination of Investigation Reports and Cards.

1. The dissemination of Forms NNI-119 and 120, as well as of information cards on suspects - blue or buff, should be restricted to (a) investigative agencies, and (b) such others as are entitled to the information by virtue of the fact that action by them is required.

2. In all cases under (b) above, the report or card should be forwarded by letter or memorandum, calling the attention of the recipient (a) to the fact that it should not be shown to the Subject, nor disclosed in whole or in part, to anyone whose official duties do not entitle him to the information for the purpose of required action; (b) that under no circumstances should the source or sources of the information be revealed unless specifically authorized by the Director of Naval Intelligence; and (c), that after serving its purpose it be returned to the originator.

3. In several instances recently, copies of NNI-119 on applicants have been forwarded to the Bureau of Naval Personnel by field representatives of the Office of Naval Officer Procurement for inclusion in administrative files. Obviously, this is not desirable and may result in serious detriment to sources of information which should, and must, be closely held.

/s/ J. B. W. WALLER

J. B. W. WALLER  
By direction

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Authority NND 73643

CC: BuPers