

NAVY DEPARTMENT

Op-16-B-3
P11-1/ND1/Notre Dame
QR3/EN3-10
Serial 1659916

OFFICE OF THE CHIEF OF NAVAL OPERATIONS

WASHINGTON

May 18, 1942

MEMORANDUM

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From: The Director of Naval Intelligence.
To: All District Intelligence Officers (Except Sixteen).
Subject: Investigation of D-V(S) Reserve Officers who will be considered for possible assignment to I-V(S) classification and duties.

1. Certain D-V(S) Reserve Officers who are to receive indoctrination training at Notre Dame University, South Bend, Indiana, from May 18 to July 2, 1942, will be considered for assignment to I-V(S) classification and duties.

2. These officers will have to be investigated to ascertain whether there is any reason why they should not be assigned to Intelligence duties before a final determination can be made.

3. The time available for these investigations will be extremely limited, and they must be completed by a definite date in order that the changes in assignments might be effected. The time element will make it necessary to confine the investigations to those sources which might be productive of any available unfavorable information, such as employers, neighbors, etc. Lack of time will not permit a routine check of background information or the customary interviews with references and other usual sources of favorable information.

4. The procedure outlined herein will also be followed in connection with other indoctrination schools which will be conducted at various institutions in the future.

5. In view of the necessity for determining whether the officers attending the indoctrination school from May 18 to July 2, 1942 are suitable for commissioning in class I-V(S), teletype summaries are desired no later than June 18. In order to save time in these

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particular cases, a formal investigation report need not be written and forwarded to Washington. The rough draft notes of the investigator handling a case in this type investigation should be prepared in ink, and should be legible and logically arranged. It is desired that these notes be filed in the Naval Districts as a case history and are to be in such condition that future reference may be had to the same if necessary.

6. The requisite background data for the investigations requested herein will be forwarded at the earliest practicable date by teletype using the serial of this letter as a reference.

J. B. W. Waller,
By direction.

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