

Navy Department
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
Washington

Reply refer

Op-16-B-3

(SC)A3-3

A3-3

Ser. No. 0911216

October 15, 1941

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From: The Chief of Naval Operations
To : Commandant, First Naval District
Commandant, Third Naval District
Commandant, Fourth Naval District
Commandant, Fifth Naval District
Commandant, Sixth Naval District
Commandant, Seventh Naval District
Commandant, Eighth Naval District
Commandant, Ninth Naval District
Commandant, Tenth Naval District
Commandant, Eleventh Naval District
Commandant, Twelfth Naval District
Commandant, Thirteenth Naval District
Commandant, Fourteenth Naval District
Commandant, Fifteenth Naval District
Commandant, Sixteenth Naval District
Commandant, Navy Yard, Washington, D. C.

Subject: Investigation Reports - NNI-119 - Distribution of.

Reference: (a) Op-16-B-3 conf. ltr., "Investigation Reports and Summaries, Preparation of", dated July 31, 1940.

1. Attention is invited to paragraph 11 of reference (a) regarding proper dissemination of Subject Reports.

2. To clarify the minimum of requirements for proper dissemination, the following points are emphasized:

(a) Copies of all Investigation and Summary Reports should be forwarded to ONI.

(b) Copies of NNI-119 must, of necessity, be furnished to each activity mentioned in "Undeveloped Leads".

(c) Investigation Reports furnished the originating office in response to an "Undeveloped Lead",

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Date: 21 SEP 98 Unit: NGS 22

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need not, necessarily, be given the same distribution as the original report. If such report covers only activities of Subject within the District making the report, copies need only be furnished to ONI and the originating office. In such cases, various Districts having undeveloped leads can have no interest in each others reports, unless an additional lead has been uncovered in one District that requires investigation in another.

3. Copies of the file index cards, made by the District submitting NNI-119, shall be attached to each copy of the report distributed.

/s/ A. G. Kirk
By Direction

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Date: 21 SEP 98 C: NCIS22

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