

NAVY DEPARTMENT  
Office of the Chief of Naval Operations  
OFFICE OF NAVAL INTELLIGENCE  
Washington

In reply refer to  
Op-16-B-3  
(SC)P1-7  
All/EN3-10  
Ser. No. 0517916

June 14, 1941

UNCLASSIFIED

From: Officer in Charge of Domestic  
Intelligence Branch.  
To : District Intelligence Officer, 1st Naval District;  
" " " 3rd Naval District;  
" " " 4th Naval District;  
" " " 5th Naval District;  
" " " 6th Naval District;  
" " " 7th Naval District;  
" " " 8th Naval District;  
" " " 9th Naval District;  
" " " 10th Naval District;  
" " " 11th Naval District;  
" " " 12th Naval District;  
" " " 13th Naval District;  
" " " 14th Naval District;  
" " " 15th Naval District  
" " " 16th Naval District  
Intelligence Officer, Navy Yard, Washington, D. C.  
Subject: Investigation Reports; Distribution of

1. It has been observed in several instances that investigative reports, which have been made in one Naval District and forwarded direct to some subordinate activity (receiving station, ammunition depot, etc.) in another Naval District, have not been forwarded via the District Intelligence Office of one or both of the Naval Districts concerned.

2. While such procedure as described above may be desirable or necessary to expedite delivery of the report, it should be evident that the District Intelligence Officer in each district must be cognizant of what is going on in his district.

3. Hereafter, whenever investigative reports are forwarded direct to subordinate activities within another Naval District, copies of such reports will be forwarded to all interested District Intelligence Officers.

(signed)

H. F. KINGMAN  
Captain, U. S. Navy

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