

*Dist. to all officers
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NAVY DEPARTMENT

Office of the Chief of Naval Operations
Office of Naval Intelligence
Washington

Reply refer to
Op-16-B
(SC)P1-7
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~~CONFIDENTIAL~~

January 31, 1941

NAVAL INTELLIGENCE DIVISION CIRCULAR LETTER DC(C) 4-41

SUBJECT: Investigations of U. S. Naval Reserve Personnel.

- Reference:
- (a) Nav. Intel. Div. circ. ltr. DC(C) 4-40
 - (b) " " " " " " " " 6-40
 - (c) " " " " " " " " 7-40
 - (d) Dom. Intel. Branch Conf. ltr. Op-16-B-3 of July 31, 1940.
 - (e) CNO(DNI) conf. ltr. Op-16-B, LL/ND Ser. No. 586916 of September 17, 1940.

1. All investigations made by the Naval Intelligence Service in the case of applicants for appointment in Class I-V(S), U.S. Naval Reserve, will be reported on Naval Intelligence Service Investigation Report form NNI-119, in addition to form N Nav 544. It will be noted that form NNI-119 is only the cover page of the Naval Intelligence Investigation Report and that reference (d) contains instructions for making out this report and that reference (e) contains complete instructions for the Operative making the investigation.

2. In order to assist the Investigators in conducting the investigations in the case of Class I-V(S) applicants, ONI form 1(f) should be filled out by the applicant prior to the assignment of the case for investigation and made available to the investigators.

3. All investigations of enlisted men of the Naval Reserve for assignment to Naval Intelligence duties or investigations of candidates for enrollment in the Naval Reserve who will be assigned to the Naval Intelligence Organization for mobilization, must also be reported on form NNI-119.

4. A copy of each investigation, whether of an applicant for appointment as a Class I-V(S) officer or for enrollment as an enlisted man, should be forwarded to the Office of Naval Intelligence for its files. Copies of the investigations of rejected applicants are also desired by this office.

UNCLASSIFIED

Declassified / Downgrade to
 Auth: EO 12958 Jules James,
 Date: 21 SEP 98 Unit: NCIS 22 Captain, U. S. Navy,
 Acting Director of Naval Intelligence

DECLASSIFIED
 Authority NND 73043