

NAVY DEPARTMENT

Op-16-B-3

A8-3

~~CONFIDENTIAL~~
Serial 0818616

Office of the Chief of Naval Operations

Washington 25, D. C.

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UNCLASSIFIED

26 April 1945

From: Director of Naval Intelligence.
To: District Intelligence Officers, All Naval Districts,
Intelligence Officer, Potomac River Naval Command,
Intelligence Officer, Severn River Naval Command.

Subject: Information from the Files of Civil Service
Commission.

Enclosures: (A) Copy of ltr. from Civil Service Commission
to DNI, File I:KJ:EMH:d, same subject, dated
18 Apr. 1945.
(B) Copy of DNI reply to the Civil Service Com-
mission, File Op-16-B-3, A8-3, Ser. 0818416,
dated 24 Apr. 1945.

1. Enclosures (A) and (B) which are self-explanatory are
forwarded for information and compliance.

/s/ H. E. Keisker

H. E. Keisker,
By direction.

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Auth: EO 12958
Date: 22 SEP 98 Unit: NCIS 22

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Authority NND 73643

NAVY DEPARTMENT
Office of the Chief of Naval Operations
Washington 25, D..C.

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April 24, 1945

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Mr. L. A. Moyer
Executive Director and Chief Examiner
U. S. Civil Service Commission
Washington 25, D. C.

My dear Mr. Moyer:

I have received your letter of April 18, 1945 with reference to the Civil Service Commission's modification of its policy regarding the release of confidential information from its investigative files.

I have noted that this change of policy is not intended to deny information to accredited representatives of the Naval Intelligence Service. I appreciate your informing me of this change, and you may rest assured that the names of witnesses appearing in Civil Service reports will hereafter be carried as confidential informants of the Commission. I am forwarding a letter to the District Intelligence Officers in the Naval Districts advising them of the new policy and suggesting that should any questions regarding the same arise in the field that contact be had with your regional office concerned.

With kindest personal regards, I am

Very Sincerely yours,

/s/ Hewlett Thebaud

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Enclosure (B)

UNITED STATES CIVIL SERVICE COMMISSION
Washington 25, D.C.

FILE: I:KJ:EMH:d

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April 18, 1945

Rear Admiral H. Thebaud
Director, Naval Intelligence Division
Department of the Navy
Washington 25, D. C.

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Dear Admiral Thebaud:

As the result of a recent study, the Commission has modified its policy regarding the release of confidential information from its investigative files. A departmental circular is being issued to the heads of departments and independent establishments relative to such policy.

This letter is to inform you that the provisions of the departmental circular are not intended to change the Commission's policy of making complete investigative files available for review by properly identified representatives of your office. Such files will continue to be made available for personal inspection by your representatives, with the understanding that the information contained therein will be treated with the same confidence as information developed by your agency and the names of witnesses will not be taken. In any subsequent reports you may make, such witnesses should be referred to as confidential informants of the Civil Service Commission.

If there are cases of an unusual nature in which it is felt essential that your agency have the names of the Commission's witnesses, the Commission's reviewing officer should be consulted. The sources of the Commission's information in such cases, of course, should not be revealed outside your agency.

Whenever information is furnished your representatives from the Commission's flag files and investigators' reference files, it will be with the understanding that the facts furnished do not necessarily refer to conclusions of the Commission as to the qualifications of the persons named, but are merely leads which have not in most cases been corroborated by the Commission.

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Enclosure (A)

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The departmental circular also asks that each interested agency which has not already done so designate representatives to obtain information from the Commission's investigative files and submit to us the names of the persons so designated. The Commission has made this request so as to prevent unauthorized persons from securing confidential information. It will not be necessary for you to furnish us such names as your representatives' credentials are sufficient identification.

In Washington, D. C. your representatives may review the Commission's files on the third floor at 808 E. Street, N. W. We suggest that advance arrangements be made for each review by contacting the Confidential Files Section, Investigations Division, on extension 3418 of the Commission. In the field your representatives should contact the Director of the appropriate regional office or the Chief of the Investigations Division of that region for the review of files and for making advance arrangements for each review.

Very respectfully,

/s/ L. A. Moyer

L. A. Moyer
Executive Director
and Chief Examiner

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