

NAVY DEPARTMENT  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON 25, D. C.

21 April 1945

UNCLASSIFIED

From: Director of Naval Intelligence.  
To: District Intelligence Officers, All Naval Districts,  
Intelligence Officer, Potomac River Naval Command,  
Intelligence Officer, Severn River Naval Command.

Subject: Security Investigations of Personnel; Reduction of  
Investigative Case Load.

- References:
- (a) CNO conf. ltr. to Distribution List Appended, File No. (SC)P1-7, Op-16-B-3, A9/ND, Ser. 0292916, Subj: Security Investigations of Personnel, dated 29 Jan. 1944, sent to DIO's by conf. ltr. from DNI File No. Op-16-B-3, A9/ND, Ser. 0335616, dated 2 Feb. 1944.
  - (b) CNO conf. ltr. to Distribution List Appended, File No. (SC)P1-7, Op-16-B-3, A9/ND, Ser. 0415016, Subj: Security Investigations of Personnel, dated 16 Feb. 1944, sent to DIO's by conf. ltr. from DNI, File No. Op-16-B-3, A9/ND, Ser. 0479416, dated 17 Feb. 1944.

Enclosure: (A) Copy of conf. ltr. from CNO to Distribution List Appended, File No. Op-16-B-3, A9/ND, Ser. 0817816, Subj: Security Investigations of Personnel, dated 18 Apr. 1945.

1. Reference (a) established three classes of investigations which would be conducted by the Naval Intelligence Service and stated that it was necessary to reduce investigations to an absolute minimum consistent with proper security as well as to guard against over investigation.

2. Recent monthly administrative reports showing the status of cases under investigations have in some instances reflected a rather sharp increase in the investigative case load. Enclosure (A) has been forwarded to the naval authorities responsible for requesting investigations of the Naval Intelligence Service. It is requested that reference (a) be reviewed and that enclosure (A) be used to implement the same in effecting a reduction in the overall investigative case load of the Naval Intelligence Service.

3. The Director of Naval Intelligence should be advised by all addressees concerning steps taken in their respective districts to bring about the desired reduction.

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Auth: EO 12958 /s/ Hewlett Thebaud

Date: 22 SEP 98 Unit: NCIS22

HEWLETT THEBAUD  
By direction.

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Op-16-B-3  
A9/ND

NAVY DEPARTMENT  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON 25, D. C.

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18 April 1945

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From: Chief of Naval Operations (DNI).  
To: Distribution List Appended.  
Subject: Security Investigations of Personnel.

References: (a) Conf. ltr. from CNO to Distribution List Appended,  
File No. (SC)P1-7, Op-16-B-3, A9/ND, Ser. 0292916,  
same Subject, dated 29 Jan 1944.  
(b) Conf. ltr. from CNO to Distribution List Appended,  
File No. (SC)P1-7, Op-16-B-3, A9/ND, Ser. 0415016,  
same Subject, dated 16 Feb 1944.

1. By references (a) and (b) addressees were advised that upon receipt of requests from competent authority, the Naval Intelligence Service would conduct one of three type investigations, name check, limited, or complete background, and stated that due to the reduction of investigative personnel, it was imperative that requests for such investigations be carefully screened.

2. There has been a sharp rise in the investigative case load of the Naval Intelligence Service recently, and it is requested that addressees re-examine references (a) and (b), the provisions of which are reiterated at this time.

3. Since the issuance of references (a) and (b), further curtailments of personnel assigned to investigative duties in the Naval Intelligence Service have been effected. In view of this fact, and in order that those investigations deemed necessary may receive prompt attention when referred to the Naval Intelligence Service, the assistance of addressees in screening their requests for investigations is urged as a matter of mutual benefit to all concerned.

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Auth: EO 12958  
/s/ Hewlett Thebaud  
Date: 22 SEP 98 Unit: NCIS 22

HEWLETT THEBAUD  
By direction.

Distribution:  
List 6a.  
List 7a.  
List 11.

NOTE:  
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Enclosure