

NAVY DEPARTMENT  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON

Op-30Sa-1h  
(SC)A8-5/QM  
Ser. 0131730

24 June 1943

From: Vice Chief of Naval Operations.  
To: Commandants, All Naval Districts (less 10, 14, 15  
and 16).  
Commandants, River Commands.  
Chief of Air Operational Training.  
Chief of Air Technical Training.  
Chief of Air Primary Training.  
Chief of Air Intermediate Training.  
Chief of Naval Airship Training.  
Commander, Training Task Force.

Subj: Personnel Security Responsibility - Private Con-  
tractors' Employees working within a Naval Shore  
Activity.

Note:  
This letter  
Modified and  
Canceled by "M."

Ref: (a) SecNav ltr, (SC)A8-5/QM, Ser. 01152716, 5/8/42.

1. By Encl (B) to Ref (a) the War Department assumed respon-  
sibility for personnel security of commercial plants engaged  
on Navy contracts or subcontracts. The Navy Department has re-  
tained responsibility for personnel security of Naval shore  
activities.

2. The question not infrequently arises as to the responsi-  
bility for individuals employed by private contractors and  
doing work that brings them on or into a Naval shore activity.  
In such cases it is considered there is a dual responsibility  
for personnel security of these individuals: first, the  
responsibility as employees of private plants, which is a  
function of the Army, and second, the responsibility as visi-  
tors to a Naval shore activity, which is upon the head of the  
activity.

3. Private contractors' employees performing work at a  
Naval shore activity, should be required to complete the Army's  
personnel security questionnaire, and turn them over to the  
cognizant Service Commanding Officer. The results of such

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processing will be made known to the Commanding Officer of the activity upon request to the District Security Officer. It is considered that the results of this processing will be of aid to the Commanding Officer in determining whether he shall permit these private employees access to his activity. If the head of the activity deems further investigation necessary then the facilities of the Naval Intelligence Service are available to him.

4. Cases may arise where because of urgency admission to a Naval activity is sought prior to completion of the Army's processing of the questionnaire. In these instances the head of the activity may call upon the Naval Intelligence Service for checks and investigations as deemed necessary.

/s/ J. H. NEWTON,

J. H. NEWTON,  
Acting

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Bureaus and Offices, Navy Dept.  
PMG, War Dept.  
Opl6

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