

NAVY DEPARTMENT
Office of the Chief of Naval Operations
OFFICE OF NAVAL INTELLIGENCE
WASHINGTON

In reply refer to No.

Op-16-B

~~CONFIDENTIAL~~

22 August, 1940

From: Head of Domestic Intelligence Branch.
To: District Intelligence Officers, All Naval Districts.

Subject: Investigation and Summary Report Forms.

Reference: (a) Domestic Intell. conf. ltr. Op-16-B-3 of 31 July, 1940.

Enclosure: (A) Two copies of Investigation Report blank form.
(B) Two copies of Summary Report blank form.

1. The enclosures are samples of the form to be used as the first page of Investigation Reports and Summary Reports forwarded to the Office of Naval Intelligence on all investigations.

2. The forms cannot be supplied by the Office of Naval Intelligence, and it is requested that each District print the necessary forms for their own use.

3. After giving this type of cover page sufficient trial, it is requested that recommendations be made to this Office for changes or improvements in the Form.

(Signed) E. B. Nixon.

Declassified / Downgrade to

Auth: ED 12958

Date: 21 SEP 98

Unit: NCIS 22

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Authority NND 73643