

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington 25, D. C.

ONI 550a
Op-921D
Ser 2974P92
5 Mar 1957

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ONI NOTICE 5500

From: Director of Naval Intelligence
To: Distribution List

Subj: ONI Newsletter; inauguration of

Encl: (1) Copies of ONI Newsletter, Vol. I, No. 1

1. Purpose. To promulgate instructions concerning the issuance of an ONI Newsletter for dissemination to all District Intelligence Offices and Intelligence Officers assigned to the Potomac River Naval Command, CINCNELM, COMNAVFE, COMNAVPHIL, and COMNAVMIANAS.

2. Discussion.

a. For the purpose of providing information of general interest to all persons concerned primarily with matters relating to the Security Division of Naval Intelligence, a quarterly newsletter will be promulgated by the Office of Naval Intelligence. The newsletter will be brief, its contents will concern matters both official and semi-official, its format flexible but for the most part informal in language and tenor. It is expected to cover topics which though not of a nature to require official regulations or instructions will nevertheless be of value to the reader in the conduct of his daily work and which will keep him informed as to current developments and problems occurring in the Security Division aspects of Naval Intelligence. Reference may also be made from time to time to matters which have been the subject of official directives. It is intended that material in the newsletter will be designated "For Official Use Only." While the publication will be edited at and distributed by ONI, it is expected that all field components of Naval Intelligence will take an active and continuing interest in the collection and submission of material for the newsletter.

b. Examples of items which will be considered for inclusion in the subject publication are as follows:

- (1) Common errors noted in Investigations Reports.
- (2) Prospective billets for agents in overseas areas and the filling of such billets.
- (3) Information concerning investigative training courses.

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- (4) Agent vacancies in the various Naval Districts.
- (5) Miscellaneous matters regarding insurance, leave, promotions, transfers, which are submitted by Op-923.
- (6) Discussions of particular investigative, administration and equipment problems.
- (7) Matters in the area of security policy, censorship, S-E-C and Security Control.
- (8) Interesting cases concerning experiences of Agents in the field.
- (9) References to directives of Navy wide interest.

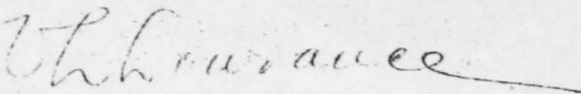
3. Action.

a. All addressees, including personnel in Field offices and Resident Agencies, are encouraged to collect and submit on a quarterly basis material suitable for publication in the ONI newsletter. However, it is not intended that preparation of material for the newsletter will take the form of an administrative assignment and this program should not interfere in any way with the primary duties of personnel in the field.

b. All recipients of the newsletter are invited to comment on contents and submit recommendations for improvement of this program.

c. Enclosure (1) is distributed herewith as the first ONI Newsletter.

4. Cancellation. This notice is cancelled on 1 June 1957.



V. L. LOWRANCE
DEPUTY DIRECTOR OF NAVAL INTELLIGENCE, SECURITY

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