

ONI NEWSLETTER  
DEPARTMENT OF THE NAVY  
WASHINGTON, D. C.  
(Prepared by Op-921)

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(This Newsletter is intended for dissemination to all persons concerned with investigations. Sufficient copies are furnished to allow distribution of individual copies to each Naval Intelligence Agent.)

END OF SUMMER - A TIME FOR STOCK TAKING

This issue comes to you with summer drawing to a close, vacations ending, and schoolrooms, including our own Agents School, echoing the voices of happy (?) students. Except for our favored brethern in Southern California and like climes, the frost will soon be on the pumpkin, and snow tires and skid chains will start to figure in our road trip plans. This is a good time for taking stock of past achievements and also of things yet left undone.

In the recent past, a number of factors have contributed materially to the welfare of agents as a group. The pay raise, of course, is a shot in the arm for everybody, and the retroactive feature gives an added boost. The recent directive authorizing further promotions furnishes additional incentive to competent, career-minded agents. Passage of legislation which provides statutory affirmation of the authority for agents to carry firearms in the performance of their duties is another step which enhances the prestige of the agent's job. The opinion from the Civil Service Commission holding that ONI agents come within the provisions of the law permitting twenty-year-hazardous-duty-at-age-fifty retirement may also be counted as a solid gain. All hands may be assured that the Great White Father in Washington in the person of ONI Headquarters will continue to foster and further their interests.

On the other side of the ledger, however, is the positive requirement for renewed effort on the part of everyone to increase his volume of work. Since the beginning of the year there has been a gradual diminution of the backlog, but it is still at an unacceptable level and in the month of July even registered a slight rise. This problem is of direct concern to every person in the Organization with duties involving investigations and every possible measure must be taken to correct it. At the same time, it goes without saying, there must be no compromise with the quality of our investigations. It behooves each and every one of us, therefore, to resolve at this time to contribute even more than he has in the past in order that our present high standards may be maintained and surpassed. KEEP UP THE GOOD WORK--BUT DO MORE OF IT, AND DO IT BETTER!

LEGAL BEAGLES

Messrs. Charles R. Wilson, Francis X. McKenna, and John W. Lynch, all of the Office of Naval Intelligence (Op-921D), were recently admitted to practice before the United States Court of Military Appeals.

INVESTIGATIONS INVOLVING POST OFFICE EMPLOYEES

In a recent investigation of an alleged compromise of Classified matter (Category 5(a)) a Postal Inspector in Charge advised that in such cases (where there appears to have been a violation of Postal Regulations) the ONI investigation should be pursued only to the point where it is definitely established that the Classified matter has been received at a local post office. From that point on, it was explained, the Postal Inspectors should be given the facts and they in turn will conduct their investigation to prove or disprove the responsibility of any person or persons employed by the Post Office Department. Inasmuch as that agency has jurisdiction over violation of Postal Regulations, any questioning of witnesses employed by the Post Office Department should be conducted by the Postal Inspectors.

INTERESTING CASES

A recent case investigated by DIO-4ND serves to emphasize the surprising results which are sometimes experienced during the course of a routine investigation. As a result of information received on an NAC that a Subject, who disclaimed arrests on his PSQ, had in fact been arrested on several occasions, the files of the Philadelphia Police were examined, said files revealing that Subject was at that time a fugitive from justice.

A lead to DIO-11ND contained an address at Evening Shade, Arizona. This place could not be located in available directories or the Postal Guide. Thinking that Evening Shade might be an Indian Trading Post, a Dude Ranch, or Country Store, the agent making the road trip made inquiries as he went on his way, but to no avail. A cooperative Sheriff's Office assisted by sending out an APB but this also met with negative results. One interesting reply was received though which is quoted: "Can't find Evening Shade, Arizona. Have a 'Morning Sun Rise,' Arizona, will that do?"

MAIL ADDRESS OF IO-COMNAVPHIL

All mail from the various components of Naval Intelligence intended for IO-COMNAVPHIL should be addressed as follows:

Intelligence Officer  
Commander U.S. Naval Forces Philippines  
c/o Fleet Post Office  
San Francisco, California

DISSEMINATION OF REPORTS

Addressees are reminded to insure dissemination of copies of reports of ONI investigations to signatories of the Delimitations Agreement, locally, when they have an investigative or information interest. Section 1-0603.11 of the Manual for Investigations (ONI 63-1) refers.

MORE PROMOTIONS IN THE OFFING

ONI Notice 12000 of 25 August 1958 announces changes to the agents grade structure and solicits recommendations for promotion to Pay Grade 11. These promotions, as heretofore, will be based on the recommendation of the DIO/IO, the total service as an agent of the nominee and the results of a written examination to be held during October. The examination will be based on the Manual for Investigations and will be designed to test fairly the examinee's overall knowledge of pertinent regulations and procedures, as well as his reasoning ability and judgment. There will be no tricky questions. Familiarity with the Manual, reading the questions properly, and the exercise of common sense will make the examination a breeze to the qualified man. A word to the wise, etc!!

P.S. An added prayer from the myopic individuals who must correct your papers--please write legibly, and by all means use a typewriter wherever possible.

RECENT PROMOTIONS

Special Agent Edwin V. DUNLOP (FIO-LA) has been promoted to Assistant Supervising Agent, DIO-11ND.

The following named agents who have already been serving as Assistant Supervising Agents in their respective Districts, have recently been officially so designated and promoted one grade each:

Thomas J. EGAN	- 3ND
William A.T. McNULTY	- 4ND
Vernon A. BONNEY	- 5ND
David N. PLANTON	- 6ND
Earl S. RICHEY	- 9ND
Stewart C. McDOUGALL	- PRNC

NEW OVERSEAS ASSIGNMENTS

Special Agent Martin J. FOTUSKY (DIO-3ND) to IO-COMNAVMARIANAS as relief for Special Agent Carlton J. ENDRES, reassigned to DIO-11ND.

Special Agent Donald E. SAUER (DIO-3ND) to IO-COMNAVFORJAPAN as relief for Special Agent James R. DRISCOLL, reassigned to DIO-3ND.

Special Agent Adelbert C. VonMAUCHER (DIO-11ND) to IO-CINCNEIM as relief for Special Agent Patrick P. DALY, reassigned to DIO-11ND.

Special Agent Thomas J. LEYDEN (DIO-4ND) to IO-COMNAVPHIL as relief for Special Agent Wilbur E. BLAKE, reassigned to DIO-11ND.

AGENTS' TRAINING COURSES

A special Modified Basic Training Course was conducted during the period 21 August to 5 September 1958 for the following enlisted agents destined for assignment to IO-COMNAVFORJAPAN:

BANKS, Robert G.  
BILLICK, Kenneth E.  
BROOM, Harris C.  
CORLEY, George R.  
DUFEL, Frederick G.  
ELLIS, Roy L.  
KAMEOKA, Paul Y.  
MOORE, William R.  
WHITLEY, Edwin L.

The above men have received the recently promulgated Code 9592 classification. They are the first group to receive as a group, organized training in investigative work. They are to be congratulated upon completing successfully, an intensified course.

DEADLINE ON COMSUPACT BIs

Attention is invited to the fact that COMSUPACT investigations are given the highest priority in the field of Background Investigations. In further implementation of this concept the following advance Change to the Manual for Investigations is hereby promulgated:

At the end of Section 1-0310.3(c), add new sentence as follows:

"When at all practicable, a 60-day deadline will be adhered to."

This addition will be included in the next printed Change to the Manual.

SURVEILLANCE KIT

DIO-4ND has assembled a kit containing various items which are of value on surveillance assignments. The carrying kit is an ordinary, zippered shaving kit which fits easily into a car glove compartment. DIOs/IOs interested in assembling similar kits should write to DIO-4ND for details.

AN EXAMPLE OF GOOD TEAMWORK

A recent case which involved intentional damage to a Navy ship, well demonstrates the teamwork concept as applied to a complex Naval Intelligence investigation. A DIO-11ND agent from the FIO-Long Beach was in control of the case, assisted by others from that Office, from the FIO-Los Angeles, and from DIO-11ND Headquarters. Prior to completion, assistance was also furnished by agents of DIO-12ND and DIO-14ND. This excellently conducted and well coordinated case was brought to a successful conclusion and resulted in a conviction by General Court-Martial of the accused.

INTELLIGENCE AND LAW ENFORCEMENT AGENCIES' QUARTERLY DINNER

A program of quarterly dinners for military intelligence and security officers and with Federal, State and Municipal Law Enforcement officials as guests, has been inaugurated in the Norfolk, Virginia, area. At the most recent dinner, the DIO-5ND served as host and provided the guest speaker. These affairs have proven very successful and each one has had a larger attendance than the one previous. They provide a most effective means of promoting liaison and creating a closer working relationship, and afford an excellent opportunity for discussing problems of mutual interest. Personnel of the participating agencies have mutually agreed that each individual defray the cost of his own dinner, thus resulting in practically no expense to the host organization. In the interest of good public relations and the attainment of even better cooperation with our service and civilian counterparts, similar programs are encouraged in other Districts.

IMMIGRATION AND NATURALIZATION SERVICE (I&NS) RECORDS

Frequent requests are received by DIO-9ND to review I&NS retired records held by the GSA Federal Records Center, Kansas City, Mo.

Under National Archives Regulations, I&NS records cannot be made available directly to representatives of ONI, but must be obtained through I&NS.

I&NS internal regulations prohibit the Kansas City Office of I&NS from withdrawing files retired by another Office of the I&NS. Only the I&NS Office which retired the file may withdraw it directly.

To preclude unnecessary handling and to eliminate delay, Districts desiring review of retired I&NS records should ascertain the location of the I&NS Office retiring the record, and set out a lead to the District Intelligence Office covering the area where that Office is located.

NOTICE OF CASE PENDING

All DIOs/IOs are again reminded that the NOCP should include a statement that the FBI has been notified concerning the provisions of the Delimitations Agreement, the Memorandum of Understanding and/or the Fraud Statute (Section 1001, Title 18, US Code) where applicable to the case. The statement should also indicate whether the FBI has accepted or declined jurisdiction, or whether decision is pending.

NOMENCLATURE NOTICE

The former SEC Branch (Op-921E) of the Security Division of ONI is now officially designated the Counterintelligence Branch (Op-921E).

FILE CHECKS IN INDONESIA

ALUSNA Djakarta advises that the Indonesian police maintain complete biographical data on each resident as well as a complete file of foreign resident fingerprints.

Information can be made available to the U.S. Embassy if accompanied by a set of Subject's fingerprints.

Accordingly, all future requests to ONI for file checks in Indonesia should include fingerprints.

AGENT APPLICANT INVESTIGATIONS (CATEGORY 1(c))

In Background Investigations of Agent Applicants (1(c)), attention is invited to the fact that the BUPERS, USMC or G-2 elements of the National Agency Check do not of themselves bring forth a detailed review of Subject's service record. The provisions of Article 4006 of ONI-70-2 requiring verification of claimed military service from appropriate military record have been interpreted by ONI to include the preparation of a 119 setting forth a verification of military service, type of discharge, and the details of any derogatory information. Addressees are reminded that in agent applicant cases, originating Districts will disseminate an appropriate lead requesting verification of prior service as follows:

<u>Naval Personnel.</u>	Lead to ONI.
<u>Air Force Personnel.</u>	As in ONI Instruction 05520.18, except for Reserve Personnel which requires a lead to DIO-9ND to check Reserve Records Center, Denver, Colorado.
<u>Army Personnel.</u>	(a) Officer and Enlisted Regular, Reserve, or Retired--Lead to ONI. (b) Officer and Enlisted Discharged from active service--Lead to 9ND.

In addition, Section 4005 of ONI-70-2 provides that at the time the investigation of an agent applicant is initiated, a letter in duplicate shall be forwarded to DNI (Op-923P), containing the applicant's name, and giving his preference for assignment (3 or more Districts). A letter in duplicate will also be forwarded giving the reasons for non-acceptance when applicants are not employed.

REPORT WRITING INSTRUCTIONS - DIO-3ND

In an effort to reduce the necessity of rewriting 119's within DIO-3ND, a comprehensive (unclassified) Instruction was prepared and disseminated to all 3ND investigative personnel. ONI is of the opinion that this manner of acquainting new investigative personnel with the preferred report writing techniques as well as refreshing the memories of experienced personnel is very commendable. Addressees may wish to obtain copies of this Instruction and may do so by writing directly to DIO-3ND.

INVESTIGATIVE AND REPORT WRITING SUGGESTIONS

Some originating Districts are submitting 119's which include the phrase "DIO ND investigation completed. Case may be considered 'Closed' upon receipt. . . ." referring to an undeveloped lead in one of the controlling District's own Field Offices or Resident Agencies. This procedure is appropriate only where the outstanding lead is in another District. The controlling District may not employ this phraseology except in the final report submitted, when more than one report is to be made from within that District, e.g., from different geographical areas of the District. See Section 1-0603.7(e)(2), ONI 63-1 and ONI Instruction 5520.46A of 15 January 1958.

When screening BIs for Crypto clearances, and it is discovered that Subject's wife and/or his immediate family are not U.S. citizens, DIOs are advised to return the request to the originator with a notation that a waiver (exception to eligibility requirements for Crypto clearance) must be obtained from CNO(DNC) prior to submitting request to DIO. Paragraph 8 of OPNAV Instruction 5510.37A refers.

Inquiries have been received as to the use of the word "CHANGED" in the Subject block of 119's and 152's. It is suggested that the word "CHANGED" be used only where there are substantive changes, i.e., in the spelling of Subject's names or a change in address (particularly in Category 3 cases). When it is necessary to include additional nicknames it is correct to merely preface that name by "aka." If the additional name is other than a nickname (SMITH aka: JONES) it is suggested that the Subject be marked "CHANGED." When the Subject block is so marked, the first paragraph of the synopsis should reflect the reason for the change. It is also pertinent to point out that the Subject block should always contain the maiden name or former married name(s) of women. This is especially important to Resident Agents receiving leads without copies of the PHS.

Section 0409 of the new Security Manual for Classified Information (OPNAV Instruction 5510.1B) now requires that, regardless of the overall classification of a classified document, the originator shall assign to it an unclassified title or subject whenever consistent with security and clarity. It is requested that all DIOs/IOs comply with this Section of the Security Manual in the preparation of all future correspondence. This provision applies to correspondence, not to 119 reports.

In compliance with ONI Instruction 5520.46A of 15 January 1958, originating Districts submit stamped Form 152's or Form 397's to ONI advising as to the date of completion of Category 1 and Category 7(c) investigations. It has been noted recently that many of these Forms are received in a damaged condition apparently having been torn out of DIO/IO files, necessitating considerable repair work prior to filing in the control files. It is requested that more care be exercised in removing instant Forms.

Occasionally, Standard Form 79's are received in ONI attached to the NOCP's. ONI Instruction 05520.19 directs that Form 79's will be submitted directly to

Chief Investigations Division, U.S. Civil Service Commission, Attn: Release of Information Section, Washington D.C. It is also requested that these Forms be forwarded in triplicate. Some Districts are submitting their Form 79's by means of a cover letter which is unnecessary.

COMMONLY NOTED ERRORS AND SUGGESTIONS FOR IMPROVEMENT OF CATEGORY 6(j) INVESTIGATIONS

The following items represent observations made during the past several months with regard to Category 6(j) reports received in ONI. Certain of these observations are applicable to other Categories of investigations as well:

a. The taking of statements in the handwriting of Subject and witnesses is always the preferred procedure and should be continued. Holographic statements may be supplemented by other, non-holographic statements. If holographic statements are not deemed obtainable or appropriate in a particular case, non-holographic statements should be executed. Care should always be taken that all machine duplicated copies of such statements are checked for legibility. In addition, for the administrative convenience of reviewing authorities, typed copies of the statements should also be included with reports, notwithstanding that facsimiles of the originals are also furnished.

b. Because of demands from Congressional and other sources for information on investigations while in progress, it is absolutely essential that Notices of Case Pending be submitted without delay upon initiation of an investigation. In this connection, note also ONI Instruction 05520.51 of 27 February 1956 in the case of officer personnel.

c. One page reports are never acceptable in a 6(j) case, or in any other criminal type case, except as provided in Section 1-0603.2 of the Manual for Investigations, where referenced to a Master Report. This is because detailed information is necessary to make a proper evaluation at the Departmental level. While repetitive information and extraneous detail should be eliminated, the specifics of homosexual activity should always be included, particularly the full identification of all individuals involved in such activity. Such information will lend credibility to admissions and provides a basis for corroboration. This is particularly so in cases which go to trial, or where later board proceedings for a change in character of discharge are held.

d. Where pornographic pictures or pictures of male individuals in female attire are discovered during the course of a 6(j) investigation, samples of such pictures should be made enclosures to the investigative report sent to ONI. A written description of the picture will generally not suffice since it is frequently difficult to evaluate as having significance or as being merely a "gag" picture. The quotation "one picture equals ten thousand words" still holds true!



Prior to acceptance of an investigation, it should be ascertained that the case has not been compromised. On occasion, non-ONI investigators have compromised cases via premature interviews, etc., and then the commands have requested ONI's assistance in order to unravel the problem. It is ONI's belief that the chances of bringing such an investigation to a satisfactory conclusion are at a minimum. It is appreciated that it is necessary to keep good relations with the various commands, but it is also felt that an agent's time and effort should be expended on matters that are more likely to be resolved.

If the Subject of an investigation submits a statement incriminating himself in homosexual activity, the command should be furnished this information as soon as possible. In recent instances where commands were not furnished statements, self-admitted homosexuals were transferred and even discharged under honorable conditions at the expiration of their enlistments. This is also true, of course, as to admissions to any type of punishable offenses.

#### AGENT OPENING IN ONI

An agent vacancy is in prospect at ONI in November. This agent, while carried on the ONI Headquarters allowance, will be on detached duty as liaison agent at the Army Intelligence Center, Fort Holabird, Baltimore, Maryland, and will be resident in Baltimore. A good knowledge of Naval Intelligence procedures and policies is required, together with demonstrated administrative ability. Interested personnel should submit applications for this duty to DNI via their DIO/IO as soon as possible. Transportation expense will be at the convenience of the government.