

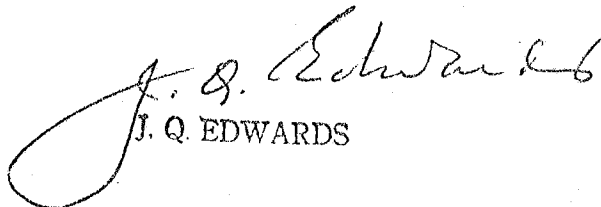


NAVAL INVESTIGATIVE SERVICE  
HOFFMAN BUILDING  
2461 EISENHOWER AVENUE  
ALEXANDRIA, VIRGINIA 22314

IN REPLY REFER TO  
NIS-23/sep  
5520  
Ser U 2324  
16 MAY 1972

From: Director, Naval Investigative Service  
To: Chief of Naval Personnel (Pers-F3b)  
Subj: Administrative Discharge Procedures  
Ref: (a) Pers F-3b Memorandum of 28 April 1972

1. In accordance with the request set forth in reference (a), the Naval Investigative Service gathered available statistics relative to the amount of time required to investigate self-admitted narcotics and homosexual offenders. Records show that during the period 15 December 1971 through 30 April 1972, this Service completed four hundred and thirty-five (435) investigations pertaining to self-admitted narcotics and homosexual offenses. The average time necessary to complete the investigation and have appropriate documentation forwarded to the requesting command was 3.173 days.
2. The twenty additional NIS Agents have played a significant part in reducing the investigative time needed to complete these cases. However, other factors, such as the Exemption Program, have had an impact on the overall caseload and have made it possible to keep the time factor below the 10 - 12 days completion time which was projected initially.

  
J. Q. EDWARDS

DECLASSIFIED  
Authority ND 73643

Pers-F3b-jps  
Jun 26 1972

MEMORANDUM FOR THE CHIEF OF NAVAL OPERATIONS

Via: Vice Chief of Naval Operations

Subj: Administrative Discharge Procedures

Ref: (a) CNO/VCNO Action Sheet 587-70 of 15 November 1971  
(b) CNP Memo Pers-F3b-jps dtd 19 Apr 1972

1. Reference (a) requested a report which analyzes the impact the 20 additional NIS agents have had in reducing delays in administrative discharge procedures incident to self-admitted narcotics and homosexual offenders. Reference (b) stated that a report of the impact would be submitted on or before 15 August 1972.
2. A review of 435 investigations pertaining to self-admitted narcotics and homosexual offenses revealed that the average time to complete the investigation and have the appropriate documentation forwarded to the requesting command was 3.173 days.
3. The twenty additional NIS Agents have played a significant part in reducing the investigative time needed to complete these cases. However, other factors, such as the Exemption Program, have had an impact on the overall caseload and have made it possible to keep the time factor below the 10 - 12 days completion time which was projected initially.
4. A situation has arisen which may jeopardize the program for minimizing the investigative time in these cases. The twenty "additional NIS Agents" in this context are in fact twenty junior officers who were not in fact trained investigators, and who have been provided as an "overallowance." To best utilize these personnel, the NIS has used them on more routine work, and has utilized experienced civilian agents freed thereby to conduct the narcotics and homosexual investigations. On 1 October, the routine work (essentially personnel security investigations) being performed by the junior officer agents will transfer to the newly created Defense Investigative Service (DIS). A commensurate transfer of personnel resources must also occur. Given the "overallowance" status of the junior officers, their billets are not transferable to the DIS, and, thus, NIS will have to transfer trained civilian agents instead. The adverse effects thereof can be prevented only if the temporary junior officer billets can be made permanent, and, thus available for transfer. This problem is being addressed by a separate action by the Director, Naval Investigative Service.

DOUGLAS C. PLATE  
DEPUTY CHIEF OF NAVAL PERSONNEL

Copy to:  
VCNO  
Op-01  
Op-090  
Op-002

11/15/77

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Authority 73643

DEPARTMENT OF THE NAVY  
Office of the Chief of Naval Operations  
Washington, D. C. 20350

OP-09C5/gb  
587-70  
Ser 2312P09C  
Jul 13 1972

MEMORANDUM FOR VICE ADMIRAL BAGLEY (CHNAVPERS)

Subj: Administrative Discharge Procedures

Ref: (a) OP-09C memo 587-70 of 15 Nov 71  
(b) CHNAVPERS memo Pers F3b of 26 Jun 72

1. Reference (a) requested an analysis of the impact that the utilization of 20 additional junior officer NIS agents has had on reducing delays in administrative discharge procedures. In response, reference (b) advised that the additional junior officer agents have been utilized in the performance of more routine work (personnel security investigations) and that this has permitted the experienced civilian agents to conduct narcotics and homosexual investigations more expeditiously. In addition, reference (b) stated that on 1 October 1972, the more routine work will transfer to the newly created Defense Investigative Service (DIS), and that a commensurate transfer of personnel resources must also occur. Because of the "overallowance" billet status of the junior officers concerned, their billets are not transferable to the DIS, and NIS will be required to transfer trained civilian agents instead.

2. The CNO has noted reference (b). Please provide a follow-on SITREP with your comments and recommendations to alleviate the problem which will be created by the anticipated transfer of personnel resources to DIS. A suspense of 31 August 1972 is requested.

Very respectfully,

R. J. DAMICO  
Deputy  
Special Assistant to CNO/VCNO  
For Decision Coordination

Copy to:  
VCNO  
CHNAVPERS  
OP-090  
OP-01  
OP-002

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DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON, D.C. 20350

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IN REPLY REFER TO  
OP-009C/pr1  
Ser: 0520P009  
2 Nov 1972

CONFIDENTIAL (Unclas upon removal of encl)

MEMORANDUM FOR THE CHIEF OF NAVAL OPERATIONS ~~Downgrade to~~ Declassified .....

Via: Vice Chief of Naval Operations Auth: EO12958 .....

Subj: Administrative Discharge Procedures Date: 13 Aug 72 Unit: NCIS0028 .....

Ref: (a) CNO/VCNO Action Sheet 587-70 of 14 October 1970  
(b) CHNAVPERS (Asst Chief for Plans & Programs) Memo for  
CNO Pers-F3b-jps of 24 August 1972

Encl: (1) DNI Memo Ser: 0518P009 of 13 October 1972

1. Reference (a) was issued to explore methods for reducing the investigative processing time associated with administrative discharges. Reference (b), an interim report, was submitted to advise on the contributions toward this program made by 20 junior officers assigned to the Naval Investigative Service on an over-allowance basis.

2. The significance of the aforementioned 20 junior officer agents is now academic: three officers have been discharged under the early release program and eleven more will leave by end 1972. Further, various developments within the purview of CNP, including the drug exemption program, changes in processing procedures, etc., have greatly reduced the volume of investigations required in this particular problem area.

3. The Navy recently was tasked to provide 12 officer, 29 enlisted, and 609 civilian spaces to the new Defense Investigative Service. This levy is reasonable relative to the personnel security workload DIS will assume from Navy and will not itself unduly impact on NIS' ability to investigate administrative discharge cases. (A significant erosion in NIS strength through FYDP and budgetary reductions is, however, of great concern, given the intensification of various workload factors. This matter has been presented separately to the Director, Navy Program Planning, through enclosure (1), which proposes a phased, orderly program for rebuilding NIS capabilities.)

4. Since the basic problem of reducing investigative time for administrative discharges is essentially solved, and unless otherwise directed, this will be the final report on this subject and reference (a).

E. F. RECTANUS  
Director of Naval Intelligence

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OP-09C  
CHNAVPERS (Pers-F)

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