



HEADQUARTERS  
NAVAL DISTRICT WASHINGTON, D. C.  
WASHINGTON, D. C. 20390

Code OOA  
File: 5450 (54)  
Ser: 9034  
28 Oct 1968

From: Commandant, Naval District Washington, D. C.  
To: Commander, Naval Intelligence Command, Washington, D. C.  
Subj: Headquarters, Naval District Washington, D. C. intelligence organization  
Ref: (a) OPNAVINST 5450.38B of 20 Aug 68  
Encl: (1) OPNAVNOTE 5450 of 17 Mar 67

1. It is requested that the services of one or more intelligence specialists, particularly personnel knowledgeable in the area of intelligence functions on small staffs, be made available to the Commandant for a survey of the intelligence requirements of this headquarters and to advise me regarding efficient methods of satisfying those requirements. The scope of the survey and of resultant recommendations can best be determined by the analysts themselves, but advice on the following specific points will be especially appreciated:

a. Specific operational and administrative requirements implicit in the intelligence functions assigned by enclosure (2) to reference (a):

b. Effective methods of organizing and interpreting intelligence relevant to civil disturbance and civil disaster matters for use in planning and in the Naval District Washington, D. C. (NDW) command post. This is a critical problem area.

c. Means of achieving an organic capability to meet minimum essential requirements at least cost and with minimum requirements for additional and/or specialized personnel.

2. There is no intelligence officer or billet on the NDW staff. Commanding Officer, Naval Investigative Service Office, Washington (NISO), is and has been providing intelligence support for this

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headquarters under the general authority stated in paragraph (2) of enclosure (1). He has been generous in his overall support and in his response to specific requirements, most notably those related to civil disturbance matters. The arrangement with NISO, however, is informal and enclosure (1) states that support by NISO cannot be provided on a permanent basis and points out that not all intelligence functions assigned to the Naval District are performed by NISO. It appears clear, also, that an emergency requiring maximum support by this headquarters would also require maximum attention by NISO to his primary assignment. This request for a survey is not in any way prompted by dissatisfaction with the support offered and provided by NISO. It is a prudential effort to develop within the NDW staff the minimum but effective capability required to supplement and complement the services provided by NISO.

3. If this request is approved it is requested that the Chief of Staff, NDW, (Captain William G. Boyer, USN OXford extensions 33737 or 32777) be contacted regarding further arrangements.



D. G. IRVINE



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON, D.C. 20350

IN REPLY REFER TO  
OPNAVNOTE 5450  
OP-09B3  
Ser 313P09B3

17 MAR 1967

OPNAV NOTICE 5450

From: Chief of Naval Operations  
To: Distribution List

Subj: District Staff Intelligence Officer; revised mission and functions of

Ref: (a) SECNAVNOTE 5450 Ser 200 of 4 February 1966

Encl: (1) Mission and Functions of District Staff Intelligence Officer

1. Purpose. To promulgate the revised mission and functions of the District Staff Intelligence Officer.

2. Background. Reference (a) established the Naval Investigative Service Office and disestablished the District Intelligence Office. Certain intelligence functions performed by the former District Intelligence Offices not assigned to the Naval Investigative Service Office are to be assigned to Naval District Commandants. It is recognized that the manpower currently being made available to certain Naval District Commandants for these assigned intelligence functions may not be adequate. As an interim measure, personnel support may be obtained from the Naval Investigative Service Office on occasions when a temporary augmentation of the Commandants' intelligence staff is required because of special circumstances. It must be emphasized that such support, however, cannot be provided on a permanent basis. In order to alleviate any manpower problems in carrying out assigned intelligence functions, District Commandants should initiate appropriate action for additional intelligence personnel through prescribed channels.

3. Action. The District Staff Intelligence Officer will execute the mission and perform the functions described in enclosure (1).

4. Cancellation. This Notice may be retained for reference purposes and for record purposes cancelled on 31 July 1967.

*See also  
R/S. 5400(S)  
12 Apr 67  
54 N.D.*

*J.C. Humphrey*

Distribution:  
(See Page 2)

Approved: [Signature]  
Assistant Vice Chief of Naval Operations  
Director of Naval Education

17 MAR 1967

## DISTRICT STAFF INTELLIGENCE OFFICER

Mission: To assist and advise the Commandant in intelligence matters, provide the intelligence support required by the Commandant, and direct and supervise the Naval Reserve Intelligence and Naval Reserve Telecommunications Censorship Programs.

Functions:

1. Maintains intelligence publications and documents as necessary for mission.
2. Provides the Sea Frontier Commander, Commandant, or subordinate commander with operational intelligence as required.
3. Provides technical guidance and direction in intelligence matters for activities under the military command of the Commandant.
4. Prepares as directed, intelligence portions of operational, mobilization, and continuity of operations plans.
5. Provides the information and intelligence required by the Commandant to support the Chief of Naval Operations.
6. Provides staff support and necessary coordination for intelligence operations conducted by other commands, activities, agencies, or departments of direct interest to the Commandant.
7. Plans for and, when directed, initially operates telecommunications censorship within the District, until relieved by an appropriate telecommunications censor.
8. Directs and supervises the Naval Reserve Intelligence and Naval Reserve Telecommunications Censorship Programs under the Deputy Chief of Staff for Naval Reserve, making use of the specialized services available under the Assistant Chief of Staff for Naval Reserve and Training.