

HISTORICAL FILE

Operational Intelligence Section - Op-16-F0

RETURN TO OP-16-FN

HISTORICAL SUMMARY

DECLASSIFIED
Authority NNI 871091

COPY

Op-16-X-1
A3-1/EN3-10
CONFIDENTIAL
Serial 0940516

CONFIDENTIAL

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

April 21, 1943.

From: The Director of Naval Intelligence.
To : The Division of Naval Intelligence.
All District Intelligence Officers (less 16ND)
All Naval Attaches, All Naval Observers, All U. S. Naval
Liaison Officers, All Consular Shipping Advisors.

SUBJECT: Reorganization of the Division of Naval Intelligence.

Enclosures: (A) Diagram of Reorganized Division of Naval Intelligence.
(B) Delimitations of Intelligence Theaters of Branch F.
(C) Countries and Areas under cognizance of the Sections
of Branch F.

1. The Division of Naval Intelligence was reorganized as of
March 22, 1943, in accordance with enclosure (A).

2. The title of the Assistant Director, Op-16-1, was changed
to that of Deputy Director, with the same designating symbol.

3. The Division of Naval Intelligence was divided into three
main groups, each under the charge of an Assistant Director. The titles
and designating symbols of these groups are as follows:

- Assistant Director, Services Group, Op-16-1-A.
- Assistant Director, Intelligence Group, Op-16-1-F.
- Assistant Director, Counter Intelligence Group, Op-16-1-B.

(a) The Services Group is composed of the Services Branch (Op-16-A),
which consists of the former Administrative Branch (Op-16-A) with the
former Training Branch added as the Training Section (Op-16-A-8).
Within the Services Branch the former Naval Reserve Personnel Section
(Op-16-A-6) has been placed under the Naval Personnel Section as sub-
section Op-16-A-2-b.

(b) The Intelligence Group includes the Intelligence Branch Op-16-F,
less Section F-12, (and reorganized in accordance with enclosure (A));
the Special Activities Branch Op-16-Z; and a newly constituted Pub-
lications and Distribution Branch, Op-16-P. The latter includes the
following sections of the old organization, with new designations
as shown:

	<u>New Designation</u>
Statistical Section (old F-10)	P-1
Identification and Characteristics Section (old F-20)	P-2
Strategic Information Section (old F-11)	P-3
Publication Section (old C-2)	P-4
Graphic Section (old E-3)	P-5

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SUBJECTS: Reorganization of the Division of Naval Intelligence.

The functions of the sections of the Publications and Distribution Branch are as follows:

Statistical Section, 16-P-1.

Collects, evaluates and disseminates, by means of periodic reports and special tabulations, the construction of, loss of (or damage to) men-of-war, merchant vessels, aircraft; and other subjects of a statistical nature.

Identification and Characteristics Section, 16-P-2.

Collates data on appearances and characteristics of U.S. and foreign naval and merchant vessels and aircraft. Disseminates identification material which will facilitate recognition of friendly or enemy vessels and aircraft.

Strategic Information Section, 16-P-3.

Collates monograph material and prepares for printing strategic surveys, also collaborates in the preparation of joint Army-Navy Inter-service Strategic Studies.

Publications Section, 16-P-4.

Prepares and disseminates appropriate information to the operating forces.

Graphic Section, 16-P-5.

Collects, disseminates, identifies, and files photographs of strategic value (foreign ports, port facilities, seaplane landings and anchorage bases, fields, possible sites, naval vessels and aircraft, naval and military equipment, beach details and characteristics, navigational aids, and other photographs usable in monographs); historic pictures (major casualties, unusual events, military and naval activities, etc.), and operational pictures.

(c) The Counter Intelligence Group is composed of the Counter Intelligence Branch (Op-16-B). The name of the former Counter Intelligence Section (Op-16-B-7) of that Branch has been changed to the S. E. C. Section (Op-16-B-7). The initials S. E. C. are abbreviations for Sabotage, Espionage and Counter-subversive.

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SUBJECT: Reorganization of the Division of Naval Intelligence.

4. Special Warfare, Op-16-W, and Naval Records and Library, Op-16-E, (less the Graphic Section, Op-16-E-3) continue to function as Branches of the Division of Naval Intelligence under the direct supervision of the Deputy Director. The name of Section Op-16-E-4 under the latter Branch has been changed from the Publications Section to the Historical Publications Section.

5. The Combat Intelligence Branch, Op-16-C, the Training Branch, Op-16-T, and the Planning Branch Op-16-X, were abolished.

6. The Branches of the Division of Naval Intelligence as re-organized are, therefore, as follows:

- Branch A, Services, Op-16-A
- Branch B, Counter Intelligence, Op-16-B
- Branch E, Naval Records and Library, Op-16-E
- Branch F, Intelligence, Op-16-F
- Branch P, Publications and Distribution, Op-16-P
- Branch W, Special Warfare, Op-16-W
- Branch Z, Special Activities, Op-16-Z

7. The former Protocol and Liaison Section, 16-T-12, was transferred from Branch F, and reports directly to the Deputy Director. It is designated as Section Op-16-L.

8. Two special groups were formed as follows:

- (A) Planning group, symbol Op-16-X. This Group is composed of the Deputy Director, the three Assistant Directors, and such others as may be appointed. It formulates plans for the efficient functioning of the Naval Intelligence Organization. There is a permanent Secretariat to this Planning Group with the designation Op-16-X-1. In addition to its secretarial function, Op-16-X-1 has charge of War Plans for the Division of Naval Intelligence.
- (B) An Evaluation and Dissemination Group, Op-16-ED. This Group is composed of the Theater Commanders of Branch F (see paragraph 9), the Head of Section B-5 (Commerce and Travel), the Head of Section B-7 (S. E. C.), and the Head of Branch W (Special Warfare). It will function as the Navy component of the Joint Evaluation and Dissemination Staff of the Joint Intelligence Agency when the latter is established.

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SUBJECT: REorganization of the Division of Naval Intelligence.

9. Reorganization of Branch F.

(a) The world was divided into four theaters, each under a Theater Commander. The delimitations of the theaters are shown in enclosure (B).

(b) The Theaters were subdivided into sections. The countries and areas under the cognizance of the various sections are shown in enclosure (C).

(c) The Operational Intelligence Section, Op-16-FO, was established. It will:

(1) Insure that information acquired through the facilities of the Naval Intelligence Service, which is of value to Naval Operating forces, is properly processed and promptly made available to such forces.

(2) Insure that the personnel and facilities established by the Office of Naval Intelligence for the performance of Operational Intelligence activities, function efficiently.

(3) Execute all plans and supervise all facilities developed within the Office of Naval Intelligence for the performance of operational intelligence activities and other intelligence activities in advanced theatres of operations, except those expressly assigned to the cognizance of other branches.

(d) The Foreign Trade Section, Op-16-FT, will continue the functions of Section F-8 of the former organization.

(e) The Intelligence Plot Section, Op-16-FP, will continue the functions of Section C-1 of the former organization.

H. C. TRAIN

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The memoranda in Appendix A-1 indicate some of the developments which culminated in the establishment on March 20, 1943, of the Operational Intelligence Section of the Office of Naval Intelligence. The directive creating the section will be found in Appendix A-2.

The Operational Intelligence Section was an outgrowth of the activities of the Coastal Information Section. Since the activation of that section in May, 1941, a continuous effort was made to develop, in the Coastal Information Sections of District Intelligence Offices, an organization which could perform operational intelligence activities for Naval forces operating in the Naval Districts. This effort had three objectives - the same objectives which are essential in developing any operational intelligence activities:

(a) The training of officers who would be able to know the intelligence requirements of the operating forces and to obtain and provide in the most efficient manner, the intelligence needed;

(b) The development of all possible sources of intelligence of value to the operating forces;

(c) Close physical and functional coordination between the Operational and the Intelligence organizations.

The manner in which these objectives were attained is revealed in the Historical File and Progress Reports File of the Coastal Information Section. It is sufficient to state here that, by the time the Operational Intelligence Section was established in the Office of Naval Intelligence there existed, in most Naval Districts, an operational intelligence organization (the Coastal Information Section) in the District Intelligence Office, with trained officers performing operational intelligence duties in the District Joint Operations Center and at operating bases.

In the Joint Operations Center, the Operational Intelligence officers maintained plots of enemy submarines, wrecks, convoy and independent merchant ships movements, our Naval vessel movements, location of fisherman observers and coastal observers and related information. They saw all communications received through Operational or Intelligence channels which were of value to the operating forces. They prepared daily Operational Intelligence Bulletins and forwarded the information therein to operating bases.

The Operational Intelligence officers stationed at operating bases maintained plots required by the forces operating out of the base, on which they recorded the information in the daily Operational Intelligence Bulletin and other reports received from the District Joint Operations Center as well as information received from other sources. They "briefed" commanding officers of Naval vessels about to depart on missions with intelligence of value to such officers and they interrogated commanding officers of vessels arriving at or returning to the base, to obtain intelligence acquired during the vessel's mission.

For several months before the establishment of the Operational Intelligence Section in ONI it was apparent that the same type of organization and procedure described in the foregoing paragraphs was needed by Naval forces operating in foreign theatres of operations. While the specific intelligence required by patrol vessels operating out of Casablanca, or by a task force or MTB squadron operating out of a base in the South or Southwest Pacific differed, in kind, from that needed by vessels operating from a section base in Virginia or North Carolina, the approach to the problem of acquiring and furnishing the intelligence required was the same in all cases. It involved the development of all possible sources of information,

the location of trained Intelligence officers at points where they could obtain and evaluate information and place the resulting intelligence in the hands of officers who could use it in current operations, and the coordination of these activities to insure a reasonable uniformity of procedure and a complete inter-change of appropriate information.

It can be accurately stated that, on the date of establishment of the Operational Intelligence Section, the only formalized and established Operational Intelligence organization in the Navy - except for the Air Combat Information organization of the Bureau of Aeronautics - was that which existed in the Naval Districts. It is true that Intelligence Centers had been established by Fleet Commanders in Alaska, at Pearl Harbor and in the South and Southwest Pacific. Those Centers furnished intelligence to the Fleets. At both principal and subordinate operating bases, however, operational intelligence activities for surface vessel were being performed to a considerable extent by Operations officers or by Air Combat Information officers trained to work in the field of Air Intelligence.

The statement above is not intended to imply that the officers who were performing operational intelligence duties required in connection with surface operations were not performing such duties efficiently. It is meant to indicate that officers trained and needed for other duties were being used in a field which was logically and properly within the scope of the Naval Intelligence Service. This statement touches on a situation which must be described in any accurate historical record of Operational Intelligence developments in the Naval Intelligence Service, namely, the tendency in the regular Naval Service to regard the scope of the Naval Intelligence Service as being limited largely to counter-subversive activities and the collection of "strategic" or "planning" intelligence.

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That tendency was apparent in the early period of the organization of operational intelligence activities in the Naval Districts. When war broke out in December, 1941, there existed in all Naval Districts except the Tenth and Fourteenth, a Coastal Information Section manned by officers who had been trained to obtain and handle intelligence required by the local operating forces. That organization, with such improvements and developments as were necessary, constituted what might be called a potential Anti-submarine Intelligence Service for the Naval Districts. It eventually became that, in effect, but for some months after the outbreak of enemy submarine operations in our coastal waters its development in that direction was retarded by a tendency of Operations officers to consider that intelligence required by the operating forces was to be handled exclusively by Operations. In some districts, newly-commissioned D-V(S) officers, who had neither been specially investigated nor trained in Intelligence work, were performing Intelligence duties for which officers of the District Intelligence Office had been selected and trained months before. In many districts the latter officers were, for a time, prevented from having access to operational dispatches.

These conditions apparently resulted largely from the erroneous concept that Naval Intelligence officers were trained and qualified only for investigation activities. It was obviously not appreciated that the concentration on investigative matters, which was necessary during the developmental period of the Navy when persons from all walks of civilian life were being placed in positions of responsibility and trust in the Navy, had not excluded planning for the development of the offensive phase of Intelligence work, namely Operational Intelligence.

The change in the Operational Intelligence situation in the Naval Districts came about largely as a result: (a) of a realization that use of the existing Intelligence organization would relieve the personnel pressure on Operations; and (b) the obvious fact that the Operational Intelligence work was not being well done. Vessels and planes were going out on missions with insufficient intelligence, partly at least, in the case of surface vessels, because of the lack of a systematic procedure for briefing and interrogating out-going and incoming commanding officers by officers who worked solely in the Operational Intelligence field and who were part of an efficient Operational Intelligence net-work. In a few cases, the lack of adequate intelligence by patrol vessel and planes caused them to fire on our own Naval vessels or on our own and neutral merchant ships.

By early 1943 most of these difficulties had been overcome. Operations and Intelligence in the Naval Districts were working together as a team and the advantages of that arrangement were clearly evident.

INITIAL STEPS IN ESTABLISHING OPERATIONAL INTELLIGENCE SECTION

The principal purpose in establishing the Operational Intelligence Section was to centralize, in the Office of Naval Intelligence, the responsibility for developing, throughout the entire Naval establishment, an efficient organization to perform Operational Intelligence duties. By that is meant a corps of specially trained Intelligence officers stationed aboard major ships afloat and at all operating bases ashore, whose mission would be to acquire and process all intelligence of value to the ship or staff to which they were attached. The primary work of such officers was in the field of intelligence required for current operations, rather than intelligence which was primarily of strategic (planning) value.

The formation of the section was part of a reorganization of the Office of Naval Intelligence. As indicated in the memorandum dated March 1, 1943, in Appendix A-1 the establishment of an Operational Intelligence Branch, having more freedom of action than a section, had been recommended. That recommendation was disapproved by the Director and the new activity became a section of the Intelligence Branch, Intelligence Group.

As the actual processing of Intelligence was being done in the Theatre Sections of the F Branch, the new Operational Intelligence Section (hereafter referred to as FO) was not made responsible for such work. Its specific mission and tasks are shown in the directive dated 21 April 1943 (Appendix A02) which will indicate the intention of having the section function somewhat as a staff activity working primarily on what might be called Operational Intelligence logistics.

Prior to the establishment of Section FO the Officer-in-Charge,

Coastal Information Section, who was later designated first Officer in Charge of FO, recommended the establishment of an Advanced Operational Intelligence Training Course. That was inaugurated as one of the two branches of an Advanced Naval Intelligence Training School which held its first classes on February 1, 1943. Until then there had been no facilities in the Office of Naval Intelligence for advanced training of officers selected for operational intelligence duties. As a result of the new school, properly trained officers became available and one of the major deficiencies in the situation was eliminated.

Material in appendix A-3, particularly the progress report dated July 31, 1943, will indicate the steps taken to activate the Operational Intelligence Section and the accomplishments recorded up to that date. Between July 31 and September 9, 1943, further progress along the same lines was made. Additional officers were selected for operational intelligence billets in combat theaters and special attention was given to the development of the sustaining program. The first steps in the latter direction were the preparation of an operational intelligence manual, which was to be prepared in loose-leaf form and contain all basic as well as reference material required by Operational Intelligence officers so that it would serve both as a field manual and as a training medium and the preparation of a periodic operational intelligence bulletin. The purpose of the bulletin was to provide a two-way medium of conveying suggestions and new ideas to Operational Intelligence officers on duty abroad and receiving suggestions from them.

Further progress was also made in the assignment of Intelligence officers to advanced bases and to MTB squadrons.

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By directive of September 9, 1943, copy of which will be found in appendix A-4, the directive establishing the Operational Intelligence Section was abolished. Personnel of the section were given other assignments and some of the functions of the section were distributed to other parts of the F Branch and to the A Branch. The action to abolish the section was recommended by the ONI Planning Committee. Whether the reasons on which the recommendation was based are a matter of record in the minutes of the Planning Committee's meetings is not known.

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Office of the Chief of Naval Operations

March 1, 1943.

MEMORANDUM FOR CAPTAIN ZACHARIAS

1. In accordance with your instructions I submit below a brief report of activities performed by me between the period January 2 and March 1, 1943, under your verbal and written directive that I perform certain activities in connection with operational intelligence matters, particularly in connection with the selection of Naval Intelligence officers qualified to perform operational intelligence duties:

(a) I have approved the following number of officers who have been assigned to duty in the places indicated:

Algiers-----	2
Oran-----	20
Casablanca-----	5
Dakar-----	4
Intelligence Center, Pearl Harbor----	6
Intelligence Center, Commander, Southwest Pacific Forces-----	12
Intelligence Center, Commander, South Pacific Forces-----	5
	<u>54</u>

(b) I have interviewed numerous other applicants or prospects for foreign duty. One, who is slated for duty at Dakar, was disapproved by me for lack of indoctrination and experience. A number of others, for whom no specific billet was under consideration, were also disapproved, for lack of qualifications. Others, possessing generally suitable qualifications for foreign duty but lacking indoctrination, have either been sent to the Advanced Operational Intelligence course or are slated for such training.

(c) I assisted in the planning of the curriculum of the Advanced Operational Intelligence course, obtained numerous lecturers for, and assisted in the organization of the course. These activities were performed in cooperation with Branch T.

(d) I submitted a memorandum recommending the establishment in ONI of an Operational Intelligence Branch and numerous other memoranda concerning administrative changes in ONI which, I believe, will enable the administration and further development of operational intelligence activities to be handled in an orderly and efficient manner.

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(e) I submitted proposals for the establishment of joint Army-Navy Intelligence teams in the North African theatre of operations, and assisted in the preliminary development of plans for that organization, supervised the selection and indoctrination of officers assigned to such teams and handled other administrative details with regard thereto. In cooperation with other officers in ONI and with officers of the Bureau of Aeronautics I have commenced the study of various matters, such as the need for establishing, in advanced theatres of operations, units to specialize in the collection, processing and dissemination of ship and plane identification and characteristics data, and the performance of operational intelligence activities with squadrons of PT boats.

Respectfully,

C. F. BALDWIN
Lieut.-Comdr., USNR.

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In reply refer to Initials
and No.

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

Op-16-FO
A3-1/EN3-10
CONFIDENTIAL
Serial No. 01021916

April 21, 1943

MEMORANDUM

From: The Director of Naval Intelligence.
To : Division of Naval Intelligence.
Subject: Mission and Tasks of Operational Intelligence
Section (Op-16-FO).

1. The primary mission of the Operational Intelligence Section is (a) to insure that information acquired through the facilities of the Naval Intelligence Service which is of value to Naval operating forces is properly processed and promptly made available to such forces; and (b) to insure that the personnel and facilities established by the Office of Naval Intelligence for the performance of operational intelligence activities function efficiently.

2. The Operational Intelligence Section is charged with the responsibility of executing all plans and supervising all facilities which are developed within the Office of Naval Intelligence for the performance of operational intelligence activities, and other Intelligence activities in advanced theatres of naval operations, except those which come within the cognizance of Branch P, Branch Z or the Coastal Information Section of Branch B.

3. In the accomplishment of the above mission, the Operational Intelligence Section will perform the following tasks:

(a) Maintain close liaison with the Joint Intelligence Agency Reception Center, all sections of the Intelligence Branch handling geographical areas in which active theatres of naval operations are located, Branch P, and the Coastal Information Section of Branch B.

(b) Maintain close liaison with the Amphibious Forces and all Naval Intelligence activities located in active theatres of naval operations.

(c) Maintain close liaison with the Air Combat Information organization of the Bureau of Aeronautics.

(d) Maintain close liaison with appropriate echelons of the Military Intelligence Division.

(e) Make recommendations to the Joint Intelligence Agency Reception Center and to appropriate sections of the Intelligence Branch concerning the processing and dissemination of operational intelligence.

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Serial No. 01021916

April 21, 1943.

(f) Initiate, and take subsequent action on, requests for the collection of information which is desired by, or would be of value to, the Naval operating forces.

(g) Inspect operational intelligence activities throughout the Naval Intelligence Service and make appropriate recommendations and take such other steps as are necessary to insure that such activities are maintained at a high degree of efficiency.

(h) Submit to the Planning Group proposals for additional operational intelligence activities and for changes and improvements in existing operational intelligence activities in all active theatres of operation.

(i) Recommend, to Branch A, officers for assignment to operational intelligence billets throughout the Naval Intelligence Service and formally approve or disapprove all requests for orders for officers slated for operational intelligence duties.

(j) Designate officers to receive training at the Advanced Naval Intelligence School (Operational Intelligence Course). This will be done in cooperation with Branch A.

(k) Make recommendations concerning, and approve, changes in the training program of the Office of Naval Intelligence, insofar as it affects the training of officers for operational intelligence duties.

4. Until further notice, the Operational Intelligence Section shall consist of the following sub-sections:

- (a) Pacific Sub-section.
- (b) Euro-African Sub-section.
- (c) American Sub-section.

Each of these sub-sections shall function in close coordination with other appropriate sections of Branch F and Branch B in all matters pertaining to operational intelligence.

/s/ H. C. Train
H. C. Train
Rear Admiral, U. S. Navy

cc: All District Intelligence Officers.
OinC, JICA, North Africa.
OinC, Intelligence Center, Pacific Fleet.
OinC, Intelligence Center, South Pacific Force.
OinC, Intelligence Center, Southwest Pacific Force.
OinC, Intelligence Center, North Pacific Force.

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In reply refer to Initials
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(SC)AL-3/FB8

Op-16-FO

AL-3/FB8

CONFIDENTIAL

Serial No. 01021816

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

April 15, 1943

From: The Vice Chief of Naval Operations.
To : Commander in Chief, U. S. Pacific Fleet.
Commander in Chief, U. S. Atlantic Fleet.
Commander U. S. Naval Forces, Southwest Pacific.
Commander South Pacific Force and South Pacific Area.
Commander Amphibious Force, Atlantic Fleet.
Commander South Atlantic Force.
Commander U. S. Naval Forces, Northwest African Waters.

SUBJECT: Assignment of Intelligence Officers to MTB Squadrons.

Enclosure: (A) Cominch conf. ltr. to VCNO, PPL/Pl6-1/CC. Serial:
0672, dated March 26, 1943.

1. Pursuant to Enclosure (A) the Office of Naval Intelligence is selecting and giving special training to officers who will be assigned to Motor Torpedo Boat squadrons.

2. Each of these officers, in addition to receiving basic instruction and training at the Advanced Operational Intelligence School operated by the Office of Naval Intelligence will be given a period of training at a Motor Torpedo Boat Squadron Training Center.

3. Except where it is essential that the Intelligence Officer be attached to an MTB squadron before it departs from the United States it will be the general practice to order such officers to report to the Naval Commander of the area in which the squadron will operate with an indication in the order that the officer has been assigned to Intelligence duties with the particular MTB squadron. This procedure is desired by several Area and Force Commanders.

4. Whenever possible these Intelligence officers will be transported to their duty station with the MTB squadron to which they are assigned.

/s/ J. P. Newton
J. P. NEWTON
Acting

cc: BuPers.
Commander, Motor Torpedo Boat Flotillas
and Squadrons.
C.O., MTBron, Naval Station, New Orleans, La.
ComC, MTBron Training Center, Melville, R. I.

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COMINCH FILE

UNITED STATES FLEET
HEADQUARTERS OF THE COMMANDER IN CHIEF
NAVY DEPARTMENT, WASHINGTON, D. C.

FF1/Pl6-1/00

Serial: 0872

March 26, 1943

CONFIDENTIAL

From: Commander in Chief, United States Fleet, and
Chief of Naval Operations.
To : Vice Chief of Naval Operations.
Subject: PT Boat operations - Intelligence activities in
connection therewith.
Reference: (a) VCNO serial 0519916 of March 16, 1943.

1. The proposal to assign a carefully selected and specially trained intelligence officer to each squadron of PT boats now in service or being organized is approved.

/s/ E. J. King
E. J. KING

Copy to:
BuPers (with copy of ref. (a)).

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Enclosure (A) to Serial 01021816

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UNITED STATES FLEET
HEADQUARTERS OF THE COMMANDER IN CHIEF
NAVY DEPARTMENT, WASHINGTON, D. C.

FF1/F16-3

May 9, 1943

Serial: 01421


CONFIDENTIAL

From: Commander in Chief, United States Fleet, and
Chief of Naval Operations.
To: Commander in Chief, U. S. Pacific Fleet.
Commander in Chief, U. S. Atlantic Fleet.
Commanders, All Fleets.
Subject: Intelligence Officers, Employment of in the Fleet.
Reference: (a) Cominch Secret Despatch 011907 of April.

1. The Office of Naval Intelligence has been providing a special course of training in Combat and Operational Intelligence for I-V (S) Officers which qualifies them to perform full time combat intelligence duties afloat as such duties are defined in reference (a). These officers are being trained so that they will be available to relieve regular line officers afloat of such responsibilities and to assist them in such duties. Upon request, they will be ordered to report to Fleet Commanders for assignment to such commands as may be deemed appropriate. The Commander, 3rd Fleet, has already requested and is being furnished some of these officers to be assigned by him to Task Force Commands and Task Group Commands. They are being considered for assignment to appropriate capital ships.

2. A number of such officers have completed their training and are available at the present time. In order to assist in planning a training program for the future, the addressees are requested to send to the Vice Chief of Naval Operations an estimate of the number of such officers whose services are desired.

E. J. KING.


G. L. RUSSELL,
Fla. Secretary.

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NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

Op-16-FO
P11-1/NCL/ANIS
CONFIDENTIAL
Serial No. 01220716

May 21, 1943

From: Director of Naval Intelligence.
To: District Intelligence Officers, All Naval Districts (less 16).
District Intelligence Officer, Potomac River Naval Command.
District Intelligence Officer, Severn River Naval Command.
Subj: Intelligence Officers, - selection and training of for duty afloat.

1. Enclosure 1 is forwarded for information.
2. The furnishing of properly qualified and trained Intelligence officers to perform the duties outlined in Enclosure 1 is of paramount importance. These officers must be of an unusually high type, with good personalities, imagination and intelligence.
3. To insure an adequate supply of such officers it is highly important that the best qualified officers in the naval districts receive the training at the Advanced Naval Intelligence Training School (Operational Intelligence course) as soon as possible.
4. It is desired again to emphasize that the advanced Operational Intelligence training program of the Office of Naval Intelligence is designed primarily to train officers who have already had considerable experience on active duty. It has been noted that some officers who have been nominated for this training course were less experienced than other officers on duty in the same district. While it is assumed that the less experienced officers were sent to the school to increase their professional qualifications that objective should, for the present, be accomplished in some other manner.
5. District Intelligence Officers should also bear in mind that the qualifications of the officer, rather than the officer's desire to attend, should govern nomination for the school.
6. District Intelligence Officers are requested to forward as soon as possible to the Office of Naval Intelligence a list of names of officers in their districts whom they consider qualified for the duties referred to in Enclosure 1. These lists are desired to indicate the availability of qualified officers who are on duty in the districts and will not replace the periodic nominations for the Advanced School which will continue to be requested from District Intelligence Officers.

Encl.

1. HW. Cominch, U. S. Fleet and CNO conf.
ltr., FF1/P16-3, Serial 01421, dated
May 9, 1943.

/s/ H. C. Train
H. C. TRAIN

DECLASSIFIED
Authority NND 811091

UNITED STATES FLEET
HEADQUARTERS OF THE COMMANDER IN CHIEF
NAVY DEPARTMENT, WASHINGTON, D. C.

FF1/P16-3

May 9, 1943

Serial: 01421


CONFIDENTIAL

From: Commander in Chief, United States Fleet, and
Chief of Naval Operations.
To: Commander in Chief, U. S. Pacific Fleet.
Commander in Chief, U. S. Atlantic Fleet.
Commanders, All Fleets.
Subject: Intelligence Officers, Employment of in the Fleet.
Reference: (a) Cominch Secret Despatch 011907 of April.

1. The Office of Naval Intelligence has been providing a special course of training in Combat and Operational Intelligence for I-V (S) Officers which qualifies them to perform full time combat intelligence duties afloat as such duties are defined in reference (a). These officers are being trained so that they will be available to relieve regular line officers afloat of such responsibilities and to assist them in such duties. Upon request, they will be ordered to report to Fleet Commanders for assignment to such commands as may be deemed appropriate. The Commander, 3rd Fleet, has already requested and is being furnished some of these officers to be assigned by him to Task Force Commands and Task Group Commands. They are being considered for assignment to appropriate capital ships.

2. A number of such officers have completed their training and are available at the present time. In order to assist in planning a training program for the future, the addressees are requested to send to the Vice Chief of Naval Operations an estimate of the number of such officers whose services are desired.

E. J. KING.


G. L. RUSSELL,
Fla. Secretary.

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In reply refer to Initials
and No.

Op-16-FO

A3-1/ND5

CONFIDENTIAL

Serial No. 01221016

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

May 25, 1943.

From: Vice Chief of Naval Operations.

To: Commandants, All Naval Districts (less 16).
Commandant, Severn River Naval Command.
Commandant, Potomac River Naval Command.

Subj: Operational Intelligence Branch of District Intelli-
gence Office - Establishment of.

1. Enclosure 1 is forwarded for information.

By direction of the Vice Chief of Naval Operations.

/s/ H. C. Train
H. C. TRAIN,
By direction.

Encl.

1. HW. Com5 conf. memo to DIO, 5ND,
same subject, dated May 3, 1943,
with Organization and Operation
Chart, Operational Intelligence Branch,
DIO, 5ND.

Address Reply to HEADQUARTERS FIFTH NAVAL DISTRICT
and Refer to No. Naval Operating Base
Norfolk, Virginia.

May 3, 1943.

CONFIDENTIAL

MEMORANDUM

From: The Commandant, Fifth Naval District.
To: The District Intelligence Officer.
Subject: Operational Intelligence Branch of District Intelligence
Office - Establishment of.
Reference: (a) Vice CNO conf ltr Op-16/B-8/A3-1/ND5(01022416),
dated April 22, 1943.

1. There is hereby established within the District Intelligence Office, an Operational Intelligence Branch (Branch O) which shall, under the direction of the District Intelligence Officer, supervise and coordinate all operational intelligence activities within the Fifth Naval District. This Branch is primarily concerned with serving District Operations, Fifth Naval District, and the Eastern Sea Frontier.

2. There is hereby transferred to, and incorporated into, the Operational Intelligence Branch of the District Intelligence Office, all personnel and activities of that section of the District Intelligence Officer formerly designated as Coastal Information Section.

/s/ E. C. RAGUET
Chief of Staff

DECLASSIFIED
Authority NNS 871091

NEW SUB-SECTION

1358

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

CONFIDENTIAL

Op-16-X-1
A3-1/EN3-10

June 29, 1943.

CONFIDENTIAL
Serial 01339216

MEMORANDUM

From: The Director of Naval Intelligence.
To: The Division of Naval Intelligence,
All District Intelligence Officers (less 16ND),
All Naval Attaches, All Naval Observers, All U. S.
Naval Liaison Officers, All Consular Shipping Advisors.

SUBJECT: Coastal Information Section (Op-16-B-8); change in
status of.

References: (a) DNI Conf. letter, dated 21 April, 1943, Op-16-X-1
A3-1/EN3-10, serial 0940516.
(b) DNI Conf. memo, dated 21 April, 1943, Op-16-FO
A3-1/EN3-10, serial 01021916.

1. The Coastal Information Section (Op-16-B-8) is hereby abo-
lished, and its functions are assigned to the American Subsection of the
Operational Intelligence Section (Op-16-FO) of the Division of Naval In-
telligence.

2. The above transfer will be made effective at once and will
be implemented by the physical transfer of personnel and facilities between
the above sections.

3. The substance of references (a) and (b) will be altered
as necessary to conform to this directive.

H. C. TRAIN

DISTRIBUTION:

Sea Frontier Commanders
Commandants of all Districts

CONFIDENTIAL

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Authority NNN 871091

WATCH, QUARTER, & STATION BILL

SECTION OP-16-FO
WATCH, QUARTERS & STATION BILL

NAME AND RANK	ATTACHED TO VCNO (DNI)	DUTIES
Comdr. C. F. Baldwin, USNR	Op-16-FO	Officer in Charge. General executive, administrative and planning.
Lt. Cdr. F. A. Klaveness, USNR	Op-16-FO-1	Executive Officer (FO-1) and Head of sub-section FO-4. Relief for OinC.
Lt. G. Dean, USNR	Op-16-FO-1	Sustaining activities. Assemble and edit material for Operational Intelligence Manual. Liaison with Training Section. Direct indoctrination activities.
Lt. (jg) G. E. Howell, USNR	Op-16-FO-1	Assist in sustaining activities. Archives. Coordinate personnel selection of the Sub-sections. Supervise activities re MTB squadrons.
Capt. E. A. Hayes, USNR	Op-16-FO-2	OinC, Sub-section FO-2 (EurAfrican Theatre). Direct work of sub-section. Liaison with FA.
Lt. E. Sedgwick, USNR	Op-16-FO-2	All activities pertaining to North European area. Assist in activities re Mediterranean and Middle East areas.
Lt. (jg) E. Norquist, USNR	Op-16-FO-2	All activities re Mediterranean and Middle East areas.
Comdr. J. G. Stahlman, USNR	Op-16-FO-3	OinC, Sub-section FO-3 (Pacific Theatre). Direct work of sub-section. Liaison with FE.
Lt. A. W. Walker, USNR	Op-16-FO-3	All activities pertaining to Central and North Pacific area.
Lt. W. E. Dwyer, USNR	Op-16-FO-3	All activities pertaining to South and Southwest Pacific areas. Activities re Advanced Bases.

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Authority ANN 871094

SECTION OP-16-FO
WATCH, QUARTERS & STATION HILL

NAME AND RANK	ATTACHED TO VCNO (DNI)	DUTIES
Lt. (jg) R. R. Neal, USNR	Op-16-FO-4	Executive Officer, sub-section FO-4 (American Theatre). Liaison with Coast Guard, Section B-5 and Section FN.
Ens. E. C. Settle, W-V(S)	Op-16-FO-4	All activities in Gulf, Caribbean and Panama Sea Frontiers and 9ND, also entire So. America.
Ens. R. C. Niland, W-V(S)	Op-16-FO-4	All activities in HawSeaFron, Western Sea Frontier, Northwest Sea Frontier, and Eastern Sea Frontier.
Chief Yeoman (Unfilled Billet)		Control of statistics and personnel cards. Handle details involved in selection and assignment of Operational Intelligence officers. Supervise filing.
Y2/c R. G. Conner, USNR	Room 4713	Stenographic; clerical; personnel records; filing.
Y2/c J. E. Stevens, USNR	Room 4608	Stenographic; clerical.
Y3/c L. M. Walsten, W-V(S)	Room 4608	Stenographic; clerical.
Y3/c W. M. Flagman, W-V(S)	Room 4711	Stenographic; clerical.
Y3/c M. R. Pepworth, W-V(S)	Room 4713	Stenographic; clerical.
CAF-4 P. Grentner	Room 4715	Stenographic. Secretary to OinC of Section.
CAF-4 S. Niemi	Room 4713	Stenographic. Secretary to Executive Officer of Section.

OFFICE ORDERS

In reply refer to Initials
and No.

Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

June 15, 1943.

SECTION OP-16-FO OFFICE ORDER NO. 1

Subj: Organization and Office Procedure of Section FO.

1. The general mission and tasks of the section are indicated in Enclosure 1 with which all FO personnel are expected to be familiar. The principal objectives of the section, for the present, are considered to be:

(a) Planning - - (1) to insure that the development of operational intelligence activities anticipates the intelligence requirements of the operating forces; and (2) to develop specific proposals for submittal to the ONI Planning Group and the Director of Naval Intelligence in accordance with paragraph 3 (b) of Enclosure 1. The officer-in-charge of the section, the Executive Officer, and the officer-in-charge of each theater sub-section will constitute a Planning Committee.

(b) Developing operational intelligence activities in combat theaters: - -

This will be done in accordance with paragraph 2 and paragraph 3 (g), (i), (j) and (k) of Enclosure 1.

(c) Sustaining: - - This function involves continuous observation of operational intelligence activities and operational intelligence personnel, inspecting operational intelligence activities in accordance with paragraph 3 (g) of Enclosure 1, furnishing Operational Intelligence officers with all information required by them to perform their duties efficiently, and taking such other steps as are necessary to insure maximum efficiency of the operational intelligence organization.

(d) Expediting: - - Through coordination with JIARC and appropriate theater sections of Branch F, Section FO will make recommendations concerning action on intelligence received from the combat theaters or pertaining thereto. This function will not involve the processing of intelligence. It will be an advisory activity, which will be performed in the light of the section's knowledge of the Intelligence requirements of the operating forces, and of Intelligence officers attached thereto.

2. Task Assignments:

Executive Officer - (FO-1) general administrative and supervisory duties, relief for officer-in-charge in his absence from section.

Eur-African Sub-Section - (FO-2) handle all interests of the section in the Eur-African theater of operations.

Far Eastern Sub-Section - (FO-3) handle all interests of the section in the Far Eastern theater of operation.

American Sub-Section - (FO-4) handle all interests of the section in the North American and American Republics theaters of operations.

Activities of sub-sections will include the following:

(a) Initiate proposals for operational intelligence activities within the theaters covered by the sub-section.

(b) Select operational intelligence personnel required within the theaters.

(c) Provide final indoctrination for officers assigned to duty within the theaters. All officers arriving in the section prior to departure for foreign duty stations will be directed to report immediately to the Executive Officer or the officer-in-charge of the section.

(d) Handle special requests for information to be obtained from the theaters.

(e) Provide Operational Intelligence officers assigned to, or on duty in, the theaters with information and equipment essential to the successful performance of their mission.

(f) Make recommendations concerning the training of Operational Intelligence officers.

(g) Maintain a section in the Historical Record of the Section.

(h) Participate in the examination of intelligence received in JIARC and make recommendations with regard to action thereon.

3. For the present, Lt. Comdr. Thayer will supervise the selection of all officers to be assigned to operational intelligence duties afloat or attached to MTB squadrons.

4. For the present, Lt. Dwyer will handle all interests of the section pertaining to intelligence activities at advanced bases.

5. Lt. (jg) Cropper will handle all interests of the section concerned with Air Combat Information matters and will maintain continuous liaison with appropriate offices of the Bureau of Aeronautics in connection therewith.

6. Requests for orders for officers selected for operational intelligence duties will be cleared through Lt. Dwyer who, in turn, will clear them through Lt. Comdr. Off.

7. Handling of Correspondence.

(a) All correspondence arriving in the section will be received by the yeoman in charge of mail and files who will stamp the time of arrival and

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Affix to each piece of incoming matter a section routing slip on which he will indicate the officer or officers responsible for initiating action in the matter. All correspondence involving the Euro-African and Pacific theaters will be immediately routed to the officers in charge of those theater sub-sections.

(b) Except as otherwise indicated, all correspondence will be prepared for the signature or initialing of the officer in charge of the section.

(c) All personnel of the section will be expected to be familiar with orders and regulations affecting the preparation of correspondence. Particular attention will be given to the proper subjecting of correspondence to facilitate its filing and subsequent reference to the correspondence.

(d) In the preparation of correspondence, officers will bear in mind the need for additional copies to be retained in the section files. It is not desired that needless material be retained in the section files but the files should contain all information essential to prompt and efficient action by the section.

(e) Insofar as possible, incoming matter will be acted upon the day it is received in the section. Every effort will be made to keep the section's work current and to prevent the accumulation of a backlog of pending matters.

(f) The yeoman on the mail and files' desk will clear all outgoing baskets in the section every half-hour during regular working hours.

(g) The yeoman on the mail and files' desk will promptly file all matter to be retained in the section files. Such filing must be accurate. The section files, and the purpose of each, are indicated in Office Order No. 2, attached hereto.

8. Security:

(a) The Executive Officer of the section is designated Security Officer for the section. All section personnel are expected to know the security requirements in Navy Regulations and any special measures imposed by the Director, Head of Branch F or the head of Section FO.

(b) All classified matter in the section will be destroyed in a "burn" receptable.

(c) The rules for stowage of classified matter will be strictly observed. All classified matter on desks will be stowed before the officer, enlisted or civilian personnel secures for the day.

/s/ C. F. Baldwin
C. F. BALDWIN

Encl.

1. DNI memo to Division of Naval Intelligence, A3-1/EN3-10, Serial No. 01021916, dated April 21, 1943.

Approved /s/ A. v. S. Pickhardt
A. v. S. PICKHARDT,
Captain, USN.

NAVY DEPARTMENT
Office of the Chief of Naval Operations
WASHINGTON

June 7, 1943

SECTION OP-16-FO OFFICE ORDER NO. 2.

Subj: Current Files presently maintained in FO.

1. The files listed below are being set up to fill the present needs for ready reference to correspondence and other material coming under the cognizance of FO.

Desk File. This is a day file containing, in chronological order, a copy of every letter, memorandum, dispatch or other document of a similar nature, originating in the section which in any way relates to official business.

FO SECTION File. This file will consist of folders containing copies of correspondence, memoranda or reports originating in or received by the section which do not relate to an individual or specific personnel. The material in this file will be cataloged according to the subject.

Personnel File. All correspondence or memoranda originating in or received by the section relating to a particular individual will be filed in a separate jacket under the individual's name.

Billet File. A record of all open billets will be kept in this file classified according to the type of duty involved, i.e. PT Squadrons, Task Forces, Fleet, J.I.C.A., etc. As soon as a request for personnel is received, it shall be the duty of the officer receiving the request to see that an appropriate record or memorandum is made for this file.

Area File. This file will be cross-referenced to the Personnel File. It will contain a folder on each area or unit of the operating forces where Opintel officers are located and will list the officers assigned to each such area or unit.

Card File. A Keysort card will be made up on every officer whose name in any way is brought to the attention of FO, including all those who already are on our lists. The card will summarize all information on the officer in which FO is interested. Under the Keysort system any type of information on any officer or group of officers is readily available.

June 7, 1943

SECTION OP-16-FO OFFICE ORDER NO. 2.

Subj: Current Files presently maintained in FO.

Suspense File. This file will contain copies of all correspondence, memoranda, or communications originating in or received by the section requiring further action and which the officer handling the particular matter wants called to his or some other officer's attention at a future date. Attached is a "Suspense Card" that will be used for this purpose. The card with all attachments will be filed in a folder bearing the date on which the matter is to be brought up for further action. Further action on a matter should not be suspended for more than thirty days. If it cannot be disposed of within that period, the suspension date may be extended. The "Suspense Card" has been designed to accomplish this when necessary.

2. Effort is being made to keep these files in a current status at all times, and it is believed that the above adequately fills present needs of this section. All personnel attached to the section will familiarize themselves with the foregoing so that the file system will function efficiently and so that intelligent inquiries can be made when information contained in the files is desired.

C. F. BALDWIN

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NAVY DEPARTMENT
Office of the Chief of Naval Operations
WASHINGTON

May 27, 1943

SECTION OP-16-FO OFFICE ORDER NO. 3

Subj: Assignment of Intelligence Officers to Advanced Bases - procedure to be followed in connection therewith.

1. In accordance with a verbal agreement with Commander Gibson (Op-30) this office will be furnished a copy of all orders organizing Lion and Cub bases. When the commanding officer of a base is brought to Washington for a conference concerning the organization and activities of his base, an opportunity will be afforded FO to confer with that officer, discuss the Intelligence duties which he feels will be required at his base, the manner in which those duties should be coordinated with other Naval Intelligence activities in the area in which the base will be located, the approximate time at which Intelligence officers should report to the base, and other pertinent information.
2. Upon the receipt of a copy of a base organizational order and a request for one or more Intelligence officers to be attached to the base the following steps will be taken:
 - (a) Select suitably qualified officers.
 - (b) Notify the senior Naval Intelligence officer present in the area in which the base will be located that Intelligence officers are being assigned to the base, so that such senior Naval Intelligence officer will be able to take the necessary steps to coordinate their activities with other Intelligence activities in the area.
 - (c) Arrange for a conference with the base commanding officer when he visits Washington.
 - (d) Determine how long the Intelligence officers selected for the base may be kept in Washington for purposes of indoctrination before reporting to the base and provide such indoctrination.
 - (e) Arrange for the procurement of all necessary equipment for such officers.
3. As soon as possible, prepare a general guide for the use of Intelligence officers attached to advanced bases. Make that guide as brief and specific as possible.
4. During the period of indoctrination of Intelligence officers selected for advanced bases, make certain those officers are fully informed concerning the nature of all Intelligence organizations and activities located in the area in which their base will be established. Impress them with the necessity of coordinating their work with the general Intelligence work in the area.

C. F. BALDWIN

NAVY DEPARTMENT
Office of the Chief of Naval Operations
WASHINGTON

SUPPLEMENT TO OFFICE ORDER NO. 3

1. A calendar has been prepared by Op-30 and submitted to Op-16-FO stating when certain named units are to leave. It should be noted that the present complement of Lion units is 2 and Cub units is 1 instead of the number set forth in the original request.
2.
 - a. A letter should be written to the JICA area commander advising him that an Intelligence unit has been sent into his district.
 - b. See that officer gets copy of any letters sent out on him so that he can more easily identify himself when he arrives at assignment.
 - c. Give letter to officer identifying him to various sections of the Navy Department that he may be asked to interview.
 - d. Give each officer going out on Lions and Cubs a copy of suggested things he should consider in doing work.
3.
 - a. Arrange for money.
 - b. Request charts, etc.
 - c. Supply list of suggested clothes.

Op-16-FO

NAVY DEPARTMENT
Office of the Chief of Naval Operations
WASHINGTON

June 3, 1943

SECTION OP-16-FO OFFICE ORDER NO. 4

Subj: Explanatory Memoranda.

1. Prompt action on requests for duty orders and other material emanating from Section FO has been delayed by requests, from other officers whose approval of the matter was required, for information concerning the case. These delays can largely be obviated by attaching a brief explanation of the background of each case.
2. In every case where the background of the situation is not clearly indicated in the correspondence a brief explanatory memorandum addressed to the Director or other proper authority will be attached to the correspondence. These memoranda should be as brief as possible.

C. F. BALDWIN

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In reply refer to Initials
and No.

Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

July 2, 1943.

SECTION OP-16-FO OFFICE ORDER NO. 5

SUBJ: Procedure to be followed in the Selection of Operational
Intelligence Officers for Overseas Billets.

1. There is attached hereto a Billet Card which will be used in all cases involving the selection of an Operational Intelligence officer in connection with the procedure indicated below:

(a) Immediately upon receipt in the section of a request, in any form, for an Operational Intelligence officer, the request will be brought to the attention of the Executive Officer who will have an appropriate record made of the billet to be filled.

(b) The request will then be returned to the cognizant sub-section which will commence preparation of a Billet Card on the case. It will be the responsibility of the sub-section to indicate on the Billet Card the billet to be filled, the reference communication in which the request for an officer was made, and, after careful search of the Available Officers' File, to make recommendations concerning officers who are believed by the sub-section to be qualified for the billet.

(c) When the action indicated in the foregoing sub-paragraph has been taken, the case will be sent to the Executive Officer who will make a second determination of the qualifications of the officers recommended by the cognizant sub-section and indicate on the Billet Card his recommendation of the officer to be selected.

(d) The case will then be passed to the Officer-in-Charge of the section who will make the final determination in the matter and return the case to the Executive Officer who will take necessary steps to have orders requested, insure that the officer's services are available and take any other action required in the matter.

2. The Executive Officer will be responsible for the establishment of adequate records concerning billets remaining to be filled and related information.

3. When the Officer-in-Charge has determined the officer to be assigned to a particular billet and the case has been returned to the Executive Officer, all records in the case will be refiled immediately.

4. The above procedure will be followed until a better one is found.

C. F. BALDWIN

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In reply refer to Initials
and No.

Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

July 7, 1943

SECTION OP-16-FO OFFICE ORDER NUMBER 6

SUBJ: Selection of Operational Intelligence Officers.

Ref: (a) Op-16-FO Office Order No. 1.
(b) Op-16-FO Office Order No. 3.

1. Paragraph number 3 of Section FO Office Order #1 is hereby cancelled.

2. Hereafter each theatre sub-section will be responsible for handling, in accordance with Office Order #5, all billets, ashore or afloat, which are to be filled within the area covered by that sub-section.

C. F. BALDWIN

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In reply refer to Initials
and No.

Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

13 July 1943

SECTION OP-16-FO OFFICE ORDER NUMBER 7.

SUBJ: Officers ordered to VCNO for temporary duty in Section FO.

1. Lt. Dwyer has been designated to maintain a log of all officers reporting to this section for temporary duty. This log will indicate:

- (a) Name and rank of officer.
- (b) Where from.
- (c) Washington address and phone number.
- (d) Type of next assignment upon completion of temporary duty here.

2. Officers in all sub-sections will cooperate by seeing that new arrivals are immediately directed to Lt. Dwyer before becoming involved in other activities.

C. F. BALDWIN

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In reply refer to Initials
and No.

Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

17 July 1943

SECTION OP-16-FO OFFICE ORDER NUMBER 8

Subj: Task Assignment--Section FO-3.

1. Hereafter, the Pacific Sub-section (FO-3) will handle all activities of Section FO pertaining to the Pacific Theatre of Operations, including JICA and other activities in India and China.

2. This modifies the previous assignment of tasks to FO-2 and FO-3 in Office Order No. 1.

C. F. BALDWIN

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In reply refer to Initials
and No.

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Op-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

31 July 1943

SECTION OP-16-FO OFFICE ORDER NUMBER 9

Subj: Security.

1. There have been too many security violations in Rooms 4715-4713-4711.
2. Responsibility for general security rests with the Executive Officer, as per Office Order #2. However, in the absence of the Executive Officer, responsibility is delegated to the S.O.P.
3. In the absence of the Executive Officer, the S.O.P. will re-check the lights, safe, filing cabinets and office doors, before securing for the night.
4. Should any file drawer be found open, the keys may be obtained from Comdr. Baldwin's desk--middle drawer. The open drawer should be locked, the keys replaced in the desk and the desk again locked. The key ring containing the keys to the office door and to Comdr. Baldwin's desk may then be delivered to Section B-5, where they are kept until the following work day.
5. The same principle applies to Section FO-4, located in Room 4608.

F. A. KLAVENESS

APPROVED:

/s/ CB
C. F. BALDWIN

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In reply refer to Initials
and No.

OP-16-FO

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

2 August, 1943

SECTION OP-16-FO OFFICE ORDER NO. 10

Subj: Officers ordered to VCNO for Temporary Duty in Section FO.

1. Office Order No. 7 is hereby modified to the extent that Lieut. (jg) Howell will maintain the log of officers reporting for temporary duty, instead of Lieut. Dwyer. Other stipulations of Office Order No. 7 remain in effect.

/s/ F. A. Klaveness
F. A. KLAVENESS

Approved:

/s/ CB
C. F. BALDWIN

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PERSONNEL

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From March 20, 1943, until September 1, 1943 the following changes in personnel took place:

REPORTED

DETACHED

1943

1943

Mar. 20 Lt. Comdr. C. F. BALDWIN, USNR
Apr. 12 Lt. (jg) George E. HOWELL, USNR
Apr. 12 Lt. (jg) Elliot NORQUIST, USNR
May 3 Lt. Wm. E. DWYER, USNR
May 4 Lt. (jg) H. H. CROPPER, A-V(S), USNR
May 26 Robert G. CONNER, Y2/c, USNR (Tempo)
May 27 Francis A. LANE, Y2/c, USNR
Jun 2 Lt. Herbert A. BUNDE, USNR
Jun 3 Lt. Ellery SEDGWICK, Jr., USNR
Jun 10 W. M. PLAGMANN, Y3/c, USNR (WAVE)
Jun 10 M. R. PEPWORTH, Y3/c, USNR (WAVE)
Jun 11 Lt. Comdr. F. A. KLAVENESS, USNR
Jun 29 Lt. (jg) R. NEAL, USNR
Jun 29 Ensign E. C. SETTLE, W-V(S), USNR
Jun 29 John E. STEVENS, Y2/c, USNR.
Jun 29 L. M. WALSTEN, Y3/c, USNR (WAVE)
Jun 29 Miss Patricia GRENTNER, CAF-4
Jun 29 Miss Siiri NIEMI, CAF-4
Jul 6 Ensign R. C. NILAND, W-V(S), USNR
Jul 14 Comdr. James G. STAHLMAN, USNR (Tempo)
Jul 20 Lt. Gordon DEAN, USNR
Jul 24 Lt. A. W. WALKER, USNR (Tempo)

Jun 25 Permanently. To
ComSoWesPac

July 23 Permanently. To
6ND, DIO

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ADVANCED SCHOOL

SESSION OF THE
ADVANCED SCHOOL

NUMBER OF OPINTEL
OFFICERS COMPLETING COURSE

2-1-43 to 3-6-43	56
3-15-43 to 4-16-43	51
4-19-43 to 5-28-43	81
6-1-43 to 7-13-43	73
7-19-43 to 9-15/43	85

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Authority NNI 871091

MATERIAL FOR SECNAV's ANNUAL REPORT

Op-16-FO

July 31, 1943.

MEMORANDUM

From: Op-16-FO.

To: Op-16-F.

Subj: Secretary of the Navy's Annual Report - material on Section FO for inclusion therein.

Ref: (a) Assistant Director, Services Group memo to All Branches & Sections, ONI, A9-1/EN1, Serial 2984316, dated 22 July 1943.

1. Enclosure 1 is forwarded in compliance with reference (a).

C. F. BALDWIN

Encl.

1. Report on Section FO For Inclusion in SecNav's Annual Report.

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Authority NND 871091

REPORT ON SECTION FO FOR INCLUSION IN SECNAV'S ANNUAL REPORT.

On March 20, 1943, the Operational Intelligence Section (Op-16-FO) of the Division of Naval Intelligence was established for the purpose of centralizing in one section of the Division of Naval Intelligence, activities pertaining to the development of operational intelligence activities throughout the Naval establishment.

The creation of this section was a recognition of the growing need of the Naval operating forces for an efficient operational intelligence organization, ashore and afloat, to collect, evaluate and disseminate all available intelligence of value to the forces.

The Operational Intelligence Section comprises the following sub-sections:

- (a) Euro-African sub-section.
- (b) Pacific sub-section.
- (c) American sub-section.

By directive of April 21, 1943, signed by the Director of Naval Intelligence, the Operational Intelligence Section is "charged with the responsibility of executing all plans and supervising all facilities which are developed within the Office of Naval Intelligence for the performance of operational intelligence activities and other intelligence activities in advanced theatres of Naval operations, except those which come within the cognizance of Branch P, Branch Z or the Coastal Information Section of Branch B." The latter section was abolished on June 29, 1943, and its functions and personnel were transferred to the Operational Intelligence Section, becoming the American sub-section of that section.

During the period covered by this report the Operational Intelligence Section has:

(a) Selected and assigned qualified Operational Intelligence officers to fill 135 billets, either afloat or at naval operating bases in active theaters of operations, outside the continental limits of the United States. 50 of these officers were assigned operational intelligence duties aboard flagships of the Fleets. The remainder were assigned similar duties in Intelligence Centers and at operating bases, including all bases of Motor Torpedo Boat Squadrons and bases established preparatory to, and in connection with the invasion of Sicily.

(b) Assisted in the selection, and approved the assignment of, additional officers required for other Intelligence duties in active theaters of operation, including personnel assigned to Joint U. S. Army-Navy Intelligence Collection Agencies.

(c) Initiate a sustaining program to insure that the Naval operational intelligence organization is maintained at a high level of operating efficiency,

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This program includes the preparation of an Operational intelligence manual for use by all officers on operational intelligence duty and the furnishing, to such officers, of charts, maps, other data, and instructions designed to increase their efficiency.

(d) Recommended changes in the curriculum of the advanced Operational Intelligence Course to insure that the course is kept abreast of the current requirements for operational intelligence activities.

(e) Approved all officers nominated to receive training at the Advanced Naval Intelligence School (Operational Intelligence Course).

(f) Developed a program for providing adequate Intelligence facilities at Advanced Bases, as distinguished from Naval operating bases.

As of the date of this report, 56 requests for Operational Intelligence officers, for duty ashore or afloat, are receiving action. With the exception of 7 requests all of these are to be filled at specified dates in the future.

The operational intelligence organization in the naval districts, which was activated in early '41 and from which most of the personnel, who are selected and trained for operational intelligence duties in active combat theaters abroad, are obtained, is in a satisfactory condition. During the period covered in this report, an Operational Intelligence Branch was established in most District Intelligence Offices to supervise all operational intelligence activities in the naval districts.

The demand for Operational Intelligence officers in active combat theaters which has developed during recent months suggests that, as our Naval operations further expand, there will be a corresponding increase in the requirements for operational intelligence activities and personnel. Experience has already indicated the advisability of having specially trained Naval Intelligence officers concentrate and specialize on operational intelligence duties, ashore and afloat. Only by this means, and by central administration of the operational intelligence program in the Navy Department, can a uniform procedure for performing operational intelligence activities be developed throughout the Naval establishment. The importance of that development--which has as its objective the collection and prompt dissemination to the operating forces of all intelligence required by them--is obvious. All of the activities of the Operational Intelligence Section are designed to attain that objective in the most efficient manner.



PROGRESS REPORT

July 31, 1943.

MEMORANDUM

From: Op-16-FO.

To: Assistant Director, Intelligence Group.

Via: Head of Branch F.

Subj: Report of Progress of Operational Intelligence Section (Op-16-FO).

1. This is a general report of progress of Section FO since its activation, on March 20, 1943.

2. Enclosure 1 is a Watch, Quarters and Station Bill indicating the organization of the section.

3. The development of the section has been based on the assumption that the section should have three major objectives:

(a) Development of the Naval operational intelligence organization through the selection of properly qualified and trained Naval Intelligence officers to perform operational intelligence duties ashore and afloat throughout the Naval establishment.

(b) Sustaining the operational intelligence organization at a high level of efficiency.

(c) Planning to insure that effective operational intelligence facilities are available wherever naval operating forces may need them.

(d) Planning to insure that effective operational intelligence facilities are available wherever naval operating forces may need them.

4. Progress which has been made toward the objective described in paragraph 3 (a) is indicated by Enclosure 2 showing (a) Naval Intelligence officers who have been assigned to operational intelligence billets in active combat theaters since January 1, 1943, (all but a small number were assigned after the section was activated) and (b) pending requests for such officers. Enclosure 2 does not reflect the activities which the section has performed in connection with the selection and assignment of personnel for other than strictly operational intelligence duties.

5. In accordance with its basic directive (Enclosure 3) Section FO has devoted a considerable amount of attention and effort to effecting improvements in the Advanced Operational Intelligence training program. That has been done through close coordination with the Training Section of Branch A.

As experience has indicated the necessity for changes in the curriculum of that training program, those changes have been made. The course has been expanded to two months to accommodate the changes. As of this date, 309 Naval Intelligence officers have satisfactorily completed the course. Most of the officers shown in Enclosure 2 are graduates; the remainder have been returned to operational intelligence billets in the naval districts or to other billets.

6. The method by which the section selects officers for operational intelligence billets in combat theaters is as follows:

(a) Three weeks after the commencement of each term of the Advanced Operational Intelligence Course, the officer in charge of the section personally interviews each student. The results of that interview, and an appraisal of the officer's experience, capabilities, personality and qualifications for a particular type of billet, are indicated on an Interview Card.

(b) The results of this interview, and all other information obtainable about the officer - including information furnished by his commanding officer - are shown on a Keysort card. By means of the Keysort system, officers possessing certain qualifications may be readily located.

(c) When a request for an officer arrives in the section it is handled systematically until the officer who appears to be best qualified is selected and the procedure for requesting his orders has been initiated.

7. The objective of this system of selection is to insure that only officers who have demonstrated, both on active duty and in the advanced training course, that they are properly qualified for operational intelligence duties are selected for such duties.

8. It is now possible for the Operational Intelligence Section to concentrate on its second objective, namely, sustaining the operational intelligence organization. Sustaining efforts should include:

(a) Furnishing, by means of periodic bulletins and otherwise, instructions and suggestions to increase the efficiency of Operational Intelligence officers throughout the Naval service. Improvements in operating technique, special maps and charts and information concerning their use, appropriate information on enemy tactics and materiel, and similar information should be centralized in the Operational Intelligence Section and promptly distributed, as necessary, to the entire operational intelligence organization.

(b) Inspections of the operational intelligence organization in accordance with the basic directive.

9. Two officers in the section have been assigned all tasks involved in the sustaining program. Those officers are presently engaged in the collection of data for use in an Operational Intelligence Manual and other data of value to Operational Intelligence officers on duty in the various theaters of operations.

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10. In addition to the above the section has:

- (a) Worked on the preparation of directives dealing with all Joint Intelligence Collection Agencies and the selection of personnel for JICAs.
- (b) Participated in all evaluations of intelligence material received by pouch in the Joint Intelligence Agency Reception Center and made suggestions with regard to action on such material.
- (c) Developed the program of assigning Operational Intelligence officers to MTB squadrons, which has been approved by the Commander in Chief.
- (d) Handled all matters pertaining to the assignment of Intelligence officers to advanced bases.
- (e) Furnished Intelligence personnel which accompanied the Amphibious Forces engaged in the invasion of Sicily.
- (f) Handled the selection of officers for billets in Advanced Intelligence Centers.
- (g) Worked on the development of the Intelligence organization in England.
- (h) Worked on further improvement of the operational intelligence organization in the naval districts. Since the activation of the section, Operational Intelligence Branches have been established in most District Intelligence Offices to administer all operational intelligence activities performed within the districts. It is essential to the success of the entire operational intelligence program that these activities be carried on in the most efficient manner, not only for their local value in the defense of the Sea Frontiers but because the district operational intelligence organizations constitute a pool from which officers qualified for operational intelligence duties abroad are selected.

11. An adequate office system, including files and necessary statistical records, has been established in the section. A section historical record has also been commenced.

12. Except for enlisted personnel, three of whom including a chief yeoman are urgently needed, the section is now adequately manned with well-qualified officers, five of whom have satisfactorily completed the Advanced Operational Intelligence Course. Two of those are also graduates of the Air Combat Information School at Quomset.

13. In addition to continuing its present activities in the development of the operational intelligence organization it is planned, with the approval of higher authority, to concentrate on the sustaining activities referred to in paragraph 8 (a). An essential part of such activities, as

well as of planning activities, will be the inspection of the operational intelligence organization in the active combat theaters. Such inspections should have a twofold purpose: (a) discussions with Operational Intelligence officers and their commanding officers to determine the efficiency of the work being done and the requirements for improvements and additional personnel; and (b) determining the need for operational intelligence activities in areas which are either presently dormant or where operational intelligence activities are in a stage of initial development.

The first step in furnishing Operational Intelligence officers to invasion forces was made by ordering such officers to ComNavWaw and to ComAmphibForLant. Experience has indicated that several Operational Intelligence officers should have accompanied the British Eastern Mediterranean forces which participated in the Sicilian invasion. It is evident that an adequate number of Operational Intelligence officers should be located in England for use in connection with future operations conducted from there and also that a group should be stationed in the Middle East for liaison duties in connection with any operations directed against the Balkan area. It is also apparent that an adequate number should be stationed at Colombo both for liaison duties with the British and to be available to serve our own Naval forces which may operate in that part of the Far Eastern theater in the future.

14. England, the Mediterranean area and Colombo should be visited as soon as possible for the purposes indicated above. On the same trip Dakar and Recife should be visited. A recent request for 7 additional Operational Intelligence officers for duty with the Fourth Fleet, ashore and afloat, indicates a growing interest in operational intelligence activities in the area of operations of that Fleet. Such activities should be closely coordinated with similar activities at Dakar.

15. Personal inspections of the principal areas in which operational intelligence activities have already been established or will be needed in the near future will not only be conducive to greater efficiency of the existing organization but will provide information of value in the further development of the operational intelligence program. Letters which have been received from Operational Intelligence officers indicate the importance of knowing exactly how they are functioning and what they require to make them more effective. Unfortunately, Operational Intelligence officers in combat theaters and their commanding officers have little time to send reports to Washington on administrative matters. There is no adequate substitute for a careful personal inspection of this work in the field.

16. The first inspection should cover the areas mentioned above. At a later date, an inspection of the Pacific area should be made. Inspections of operational intelligence activities in the naval districts should be carried on as necessary.

C. F. BALDWIN

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NAVAL INTELLIGENCE OFFICERS ASSIGNED TO, OR REQUESTED FOR, OPERATIONAL INTELLIGENCE BILLETS IN ACTIVE THEATERS SINCE JANUARY 1, 1943.

<u>ORDERED TO DUTY AS FOLLOWS:</u>	<u>NUMBER OF OFFICERS</u>
Cruisers, Atlantic Fleet	4
Division, Battleships, Atlantic Fleet	1
Destroyers, Atlantic Fleet	21
Flagships, Third Fleet	8
Seventh Fleet (Intelligence duties afloat)	9
Fourth Fleet (Intelligence duties afloat)	1
ComNavNaw (Operating Bases)	15
Flagships, Amphibious Forces, Atlantic Fleet	5
MTB Squadrons	19
Intelligence Center, Pacific Fleet	5
Intelligence Center, South Pacific Area	6
Intelligence Center, Aleutians	3
Intelligence Center, Southwest Pacific	13
NOB, Iceland	1
NOB, Argentina	1
Joint U. S. Army-Navy Intelligence Collection Agency, North Africa	5
ComNavSu	1
Advanced Bases	13
Total	<u>131</u>

OPERATIONAL INTELLIGENCE BILLETS IN PROCESS OF BEING FILLED

Seventh Fleet (Intelligence duties afloat)	6
Intelligence Center, Pacific Fleet	16
Intelligence Center, Aleutians	1
ComNavNaw (Operating Bases)	6
Joint Army-Navy Intelligence Collection Agency (Middle East)	2
Joint Army-Navy Intelligence Collection Agency (India- Burma-China)	2
MTB Squadrons	14
Advanced Bases	9
Cruisers, Fourth Fleet	5
NOB, Recife	1
NOB, Rio de Janeiro	1
Total Pending Requests to be filled now or at specified future dates.	<u>63</u>

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NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

Op-16-FO
A3-1/EN3-10
CONFIDENTIAL
Serial No. 01021916

April 21, 1943

MEMORANDUM

From: The Director of Naval Intelligence.
To : Division of Naval Intelligence.
Subject: Mission and Tasks of Operational Intelligence
Section (Op-16-FO).

1. The primary mission of the Operational Intelligence Section is (a) to insure that information acquired through the facilities of the Naval Intelligence Service which is of value to Naval operating forces is properly processed and promptly made available to such forces; and (b) to insure that the personnel and facilities established by the Office of Naval Intelligence for the performance of operational intelligence activities function efficiently.

2. The Operational Intelligence Section is charged with the responsibility of executing all plans and supervising all facilities which are developed within the Office of Naval Intelligence for the performance of operational intelligence activities, and other Intelligence activities in advanced theatres of naval operations, except those which come within the cognizance of Branch P, Branch Z or the Coastal Information Section of Branch B.

3. In the accomplishment of the above mission, the Operational Intelligence Section will perform the following tasks:

(a) Maintain close liaison with the Joint Intelligence Agency Reception Center, all sections of the Intelligence Branch handling geographical areas in which active theatres of naval operations are located, Branch P, and the Coastal Information Section of Branch B.

(b) Maintain close liaison with the Amphibious Forces and all Naval Intelligence activities located in active theatres of naval operations.

(c) Maintain close liaison with the Air Combat Information organization of the Bureau of Aeronautics.

(d) Maintain close liaison with appropriate echelons of the Military Intelligence Division.

(e) Make recommendations to the Joint Intelligence Agency Reception Center and to appropriate sections of the Intelligence Branch concerning the processing and dissemination of operational intelligence.

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AMPHIBORANT

AmphibForLant

The Commander, Amphibious Force, U. S. Atlantic Fleet on December 13, 1942, as a result of the North African invasion recommended Intelligence activities preparatory to, during and after future amphibious operations.

On May 7, 1943, Cdr. Baldwin had an interview with Admiral Kirk, the Commander, Amphibious Force, U. S. Atlantic Fleet, to discuss the number of Intelligence officers required for duty on Admiral Kirk's command. Admiral Kirk became much interested in the idea and called into the conference Commander Ragonnet, senior Naval Intelligence officer on his staff. As a result of the conference the following request for Intelligence officers was submitted to Comdr. Baldwin in a written memorandum signed by Comdr. Ragonnet and approved verbally by Admiral Kirk:

- 2 Counter-Intelligence officers (Commando Trained) to be ordered to ComAmphibLant.
 - 1 Operational Intelligence officer to be ordered to ComAmphibLant as a replacement.
 - 1 Operational Intelligence officer to be ordered to Rear Admiral Davidson.
 - 1 Operational Intelligence officer to be ordered to ComTransports, Amphibious Force, Atlantic Fleet.
 - 1 Operational Intelligence officer to be ordered to the USS CALVERT.
 - 1 Operational Intelligence officer to be ordered to ComAmphibLant as a replacement.
- On May 17, 1943, Cdr. Ragonnet verbally requested Comdr. Baldwin for
- 1 Operational Intelligence officer to be ordered to ComCruDiv 13.

The following officers were assigned in compliance with the request of ComAmphibForLant:

- | | |
|------------------------------|---|
| 1. Lt. Rudolph R. Caputo | Counter-Intelligence officers |
| 2. Ens. Elwood Williams III | (Commando Trained) with language background. |
| 3. Lt. (jg) Fairman C. Cowan | Operational Intelligence replacement. |
| 4. Lt. Hubert M. McLellan | Operational Intelligence. For Rear Admiral Lyal A. Davidson - ComCruDiv 8 |
| 5. Lt. Sylvenus E. Smith | Operational Intelligence. ComTransports, Amphibious Force. For Capt. Wallace B. Phillips. |
| 6. Lt. (jg) W. L. Luke | Operational Intelligence. USS CALVERT. For Capt. Thackery. |
| 7. Lt. (jg) Frank H. Hunter | Operational Intelligence replacement. |
| 8. Lt. (jg) Richard M. Dicke | Operational Intelligence ComCruDiv 13. For Rear Admiral Lawrence T. DuBose. |

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COMMENDATIONS

COPY

ADVANCED NAVAL BASE
GELA

August 6, 1943.

From: The Commanding Officer.
To: Vice Chief of Naval Operations.
(Office of Naval Intelligence)
Subject: A. J. MARZULLO, Lt., I-V(S), USNR - Commendation for
duty performed.

1. The above subject officer has been performing temporary duty with this command during the invasion of Sicily.
2. Not only has his work as an Counter-Intelligence Officer and Italian expert been of great value to this Base, but to the Army, Amgot (Allied Military Government of Occupied Territories) and the Naval forces afloat.
3. He has displayed singular initiative in the collection of information of vital Naval interest and in the establishment of port security measures looking towards the prevention of enemy sabotage and subversive activity.
4. With this in view, I wish to commend him for his tireless and splendid performance of duty.

/s/ J. E. NOLAN, Lt. Comdr., USN

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COPY

ADVANCED NAVAL BASE
GELA

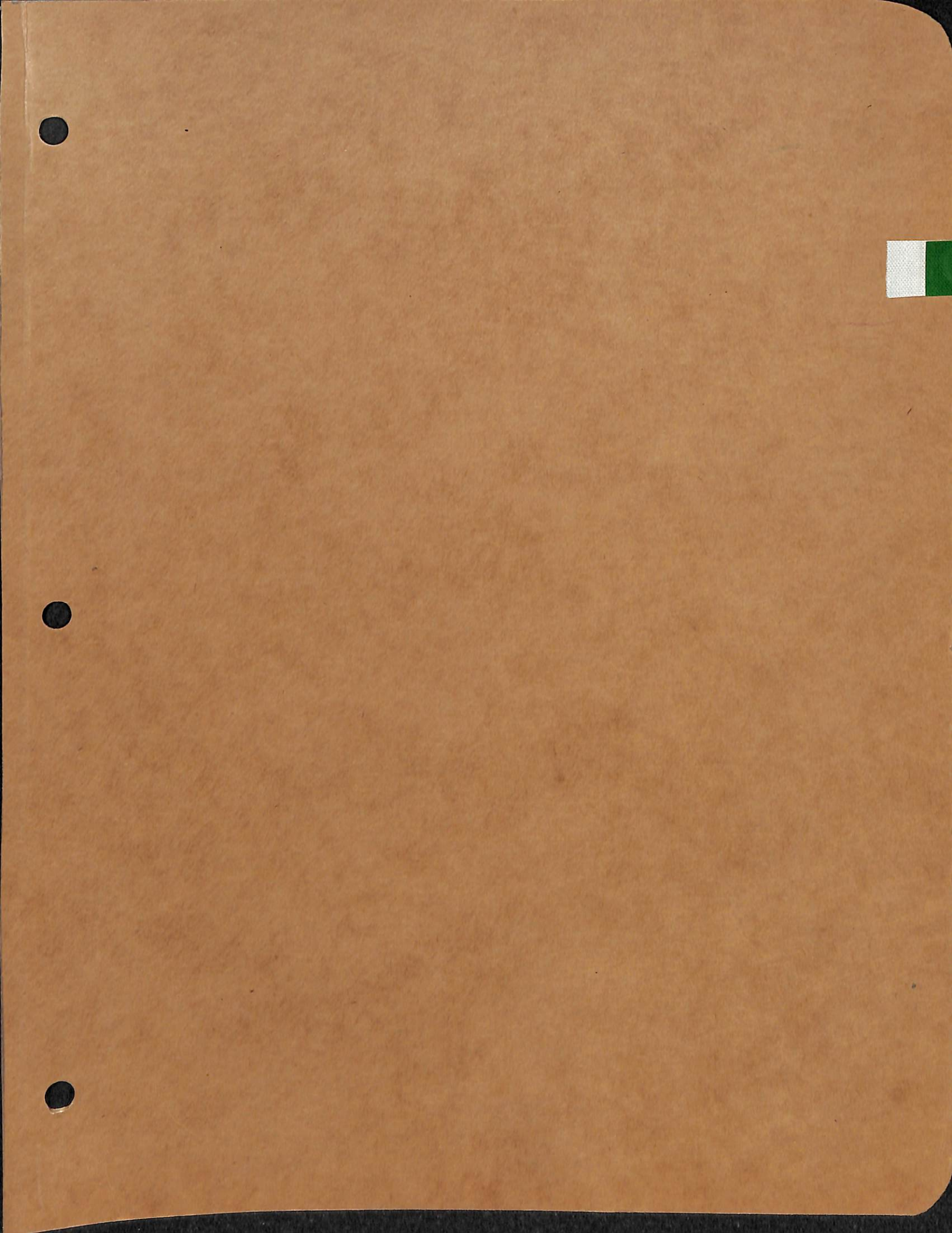
August 6, 1943

From: The Commanding Officer
To: Vice Chief of Naval Operations
(Office of Naval Intelligence)
Subj: J. F. MURRAY, Jr.: Lt. (jg) I-V(S), USNR - Commendation
for Duty performed.

1. The above subject officer has been performing temporary duty with this command during the invasion of Sicily.
2. Not only has his work as an Counter-Intelligence Officer and Italian expert been of great value to this Base, but to the Army, Amgot (Allied Military Government of Occupied Territories) and the Naval forces afloat.
3. He has displayed singular initiative in the collection of information of vital Naval interest and in the establishment of port security measures looking towards the prevention of enemy sabotage and subversive activity.
4. With this in view, I wish to commend him for his tireless and splendid performance of duty.

/s/ J. E. NOLAN, Lt. Comdr., USN

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DIRECTIVE ABOLISHING OP-16-FO.

NAVY DEPARTMENT
Office of the Chief of Naval Operations
WASHINGTON

9 September 1943

MEMORANDUM NO. 7

From: Assistant Director, Intelligence Group.
To: Intelligence Group.
Subject: Operational Intelligence - Distribution of Functions.
Reference: DNI (Op-16-X-1) Serial 01924316, A3-1/IN3-10,
"Operational Intelligence Section (Op-16-FO)".

1. By reference (a) the Operational Intelligence Section (Op-16-FO) ceased to exist and all Intelligence within the North American area was transferred to the North American Theater.

2. Lt. Comdr. Klaveness is hereby designated as the Head of the North American Theater. This Theater will be composed of two sections, namely, FN-1 - North American Intelligence Section; FN-2 - Coastal Intelligence Section. Lt. Comdr. Black is hereby designated as the head of FN-1. For the time being Lt. Comdr. Klaveness will Head FN-2.

3. Hereafter all questions involving personnel who are under the cognizance of the Intelligence Branch will be handled by the Personnel Liaison Officer of that Branch in collaboration with the Services Branch. The so-called "Operational Intelligence" personnel under the cognizance of Branch F are those who are to be assigned to JICA's and to Advance Bases. The procurement of Intelligence personnel destined for the forces afloat is not under the cognizance of the Intelligence Branch and such officers will be procured by the Services Branch without referring to Branch F.

4. "Operational Intelligence" activities will be administered by the Head of the Intelligence Theater in which such activities are being conducted.

A. E. SCHRADER

Distribution:

Op-16-F-s	Op-16-FE(4)	Op-16-P-3
Op-16-FA	Op-16-FL(5)	Op-16-P-4
FA-1	Op-16-FN	Op-16-P-5
FA-1-x	Op-16-FO	Op-16-Z
FA-2	Op-16-FP	
FA-3	Op-16-FT	
FA-4	Op-16-P	
FA-5	Op-16-P-1	
FA-6	Op-16-P-2	

cc: Division of Naval Intelligence

In reply refer
to Initials
and No.
Op-16-X-1
A3-1/EN3-10

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

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CONFIDENTIAL
Serial 01924316

9 September 1943.

From: The Director of Naval Intelligence.
To: The Division of Naval Intelligence.

SUBJECT: Operational Intelligence Section (Op-16-FO).

References: (a) DNI conf. memo Op-16-FO, A3-1/EN3-10, Ser. 01021916
of 21 April 1943.
(b) DNI conf. ltr. Op-16-X-1, A3-1/EN3-10, Ser. 0940516
of 21 April 1943.
(c) DNI conf. memo Op-16-X-1, A3-1/EN3-10, Ser. 01339216
of 29 June 1943.

1. Reference (a), reference (c) and paragraph 9 (c) of reference
(b) are hereby cancelled.

2. All Intelligence within the North American area as delimited
by enclosure (B) to reference (b) will be administered by the North
American Theater.

/s/ H. C. Train

H. C. TRAIN

COPIES TO:

All District Intelligence Officers (less 16ND).
Officers in Charge, all Intelligence Centers.
(copy of references (b) and (c) attached).
Officers in Charge, all Joint Intelligence Collection Agencies.
(copy of references (b) and (c) attached).
All Naval Attaches, All Naval Observers, All U. S. Naval
Liaison Officers, All Consular Shipping Advisors.
(copy of reference (a) attached).

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all Bureau and
Sub. 2011*

7 In reply refer to Initials
and No.

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OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

Op-16-FO
A3-1/EN3-10
CONFIDENTIAL
Serial No. 01021916

April 21, 1943

MEMORANDUM

From: The Director of Naval Intelligence.
To : Division of Naval Intelligence.
Subject: Mission and Tasks of Operational Intelligence
Section (Op-16-FO).

1. "The primary mission of the Operational Intelligence Section is (a) to insure that information acquired through the facilities of the Naval Intelligence Service which is of value to Naval operating forces is properly processed and promptly made available to such forces; and (b) to insure that the personnel and facilities established by the Office of Naval Intelligence for the performance of operational intelligence activities function efficiently. - - - - -"

2. The Operational Intelligence Section is charged with the responsibility of executing all plans and supervising all facilities which are developed within the Office of Naval Intelligence for the performance of operational intelligence activities, and other intelligence activities in advanced theatres of naval operations, except those which come within the cognizance of Branch P, Branch Z or the Coastal Information Section of Branch B."

3. In the accomplishment of the above mission, the Operational Intelligence Section will perform the following tasks:

(a) Maintain close liaison with the Joint Intelligence Agency Reception Center, all sections of the Intelligence Branch handling geographical areas in which active theatres of naval operations are located, Branch P, and the Coastal Information Section of Branch B.

(b) Maintain close liaison with the Amphibious Forces and all Naval Intelligence activities located in active theatres of naval operations.

(c) Maintain close liaison with the Air Combat Information organization of the Bureau of Aeronautics.

(d) Maintain close liaison with appropriate echelons of the Military Intelligence Division.

(e) Make recommendations to the Joint Intelligence Agency Reception Center and to appropriate sections of the Intelligence Branch concerning the processing and dissemination of operational intelligence.

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ref
Ref (b)

Op-16-X-1
A3-1/EN3-10

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

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CONFIDENTIAL
Serial 0940516

April 21, 1943.

From: The Director of Naval Intelligence.
To: The Division of Naval Intelligence.
All District Intelligence Officers (less 16ND)
All Naval Attaches, All Naval Observers, All U. S. Naval
Liaison Officers, All Consular Shipping Advisors.

SUBJECT: Reorganization of the Division of Naval Intelligence.

Enclosures: (A) Diagram of Reorganized Division of Naval Intelligence.
(B) Delimitations of Intelligence Theaters of Branch F.
(C) Countries and Areas under cognizance of the Sections
of Branch F.

1. The Division of Naval Intelligence was reorganized as of
March 22, 1943, in accordance with enclosure (A).

2. The title of the Assistant Director, Op-16-1, was changed
to that of Deputy Director, with the same designating symbol.

3. The Division of Naval Intelligence was divided into three
main groups, each under the charge of an Assistant Director. The titles
and designating symbols of these groups are as follows:

- Assistant Director, Services Group, Op-16-1-A.
- Assistant Director, Intelligence Group, Op-16-1-F.
- Assistant Director, Counter Intelligence Group, Op-16-1-B.

(a) The Services Group is composed of the Services Branch (Op-16-A),
which consists of the former Administrative Branch (Op-16-A) with the
former Training Branch added as the Training Section (Op-16-A-3).
Within the Services Branch the former Naval Reserve Personnel Section
(Op-16-A-6) has been placed under the Naval Personnel Section as sub-
section Op-16-A-2-b.

(b) The Intelligence Group includes the Intelligence Branch Op-16-F,
less Section F-12, (and reorganized in accordance with enclosure (A));
the Special Activities Branch Op-16-Z; and a newly constituted Pub-
lications and Distribution Branch, Op-16-P. The latter includes the
following sections of the old organization, with new designations
as shown:

	<u>New Designation</u>
Statistical Section (old F-10)	P-1
Identification and Characteristics Section (old F-20)	P-2
Strategic Information Section (old F-11)	P-3
Publication Section (old C-2)	P-4
Graphic Section (old E-3)	P-5

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(B)

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Serial 0940516

SUBJECTS: Reorganization of the Division of Naval Intelligence.

The functions of the sections of the Publications and Distribution Branch are as follows:

Statistical Section, 16-P-1.

Collects, evaluates and disseminates, by means of periodic reports and special tabulations, the construction of, loss of (or damage to) men-of-war, merchant vessels, aircraft; and other subjects of a statistical nature.

Identification and Characteristics Section, 16-P-2.

Collates data on appearances and characteristics of U. S. and foreign naval and merchant vessels and aircraft. Disseminates identification material which will facilitate recognition of friendly or enemy vessels and aircraft.

Strategic Information Section, 16-P-3.

Collates monograph material and prepares for printing strategic surveys, also collaborates in the preparation of joint Army-Navy Inter-service Strategic Studies.

Publications Section, 16-P-4.

Prepares and disseminates appropriate information to the operating forces.

Graphic Section, 16-P-5.

Collects, disseminates, identifies, and files photographs of strategic value (foreign ports, port facilities, seaplane landings and anchorage bases, fields, possible sites, naval vessels and aircraft, naval and military equipment, beach details and characteristics, navigational aids, and other photographs usable in monographs); historic pictures (major casualties, unusual events, military and naval activities, etc.), and operational pictures.

(c) The Counter Intelligence Group is composed of the Counter Intelligence Branch (Op-16-B). The name of the former Counter Intelligence Section (Op-16-B-7) of that Branch has been changed to the S. E. C. Section (Op-16-B-7). The initials S. E. C. are abbreviations for Sabotage, Espionage and Counter-subversive.

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Serial 0940516

SUBJECT: Reorganization of the Division of Naval Intelligence.

4. Special Warfare, Op-16-W, and Naval Records and Library, Op-16-E, (less the Graphic Section, Op-16-E-3) continue to function as Branches of the Division of Naval Intelligence under the direct supervision of the Deputy Director. The name of section Op-16-E-4 under the latter Branch has been changed from the Publications Section to the Historical Publications Section.

5. The Combat Intelligence Branch, Op-16-C, the Training Branch, Op-16-T, and the Planning Branch Op-16-X, were abolished.

6. The Branches of the Division of Naval Intelligence as re-organized are therefore as follows:

Branch A, Services, Op-16-A.
Branch B, Counter Intelligence, Op-16-B.
Branch E, Naval Records and Library, Op-16-E.
Branch F, Intelligence, Op-16-F.
Branch P, Publications and Distribution, Op-16-P.
Branch W, Special Warfare, Op-16-W.
Branch Z, Special Activities, Op-16-Z.

7. The former Protocol and Liaison Section, 16-F-12, was transferred from Branch F, and reports directly to the Deputy Director. It is designated as Section Op-16-L.

8. Two special groups were formed as follows:

(a) Planning Group, symbol Op-16-X. This Group is composed of the Deputy Director, the three Assistant Directors, and such others as may be appointed. It formulates plans for the efficient functioning of the Naval Intelligence Organization. There is a permanent Secretariat to this Planning Group with the designation Op-16-X-1. In addition to its secretarial function, Op-16-X-1 has charge of War Plans for the Division of Naval Intelligence.

(b) An Evaluation and Dissemination Group, Op-16-ED. This Group is composed of the Theater Commanders of Branch F (see paragraph 9), the Head of Section B-5 (Commerce and Travel), the Head of Section B-7 (S. E. C.), and the Head of Branch W (Special Warfare). It will function as the Navy component of the Joint Evaluation and Dissemination Staff of the Joint Intelligence Agency when the latter is established.

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Serial 0740516

SUBJECT: Reorganization of the Division of Naval Intelligence.

9. Reorganization of Branch F.

(a) The world was divided into four theaters, each under a Theater Commander. The delimitations of the theaters are shown in enclosure (B).

(b) The Theaters were subdivided into sections. The countries and areas under the cognizance of the various sections are shown in enclosure (C).

(c) The Operational Intelligence Section, Op-16-FO, was established. It will:

(1) Insure that information acquired through the facilities of the Naval Intelligence Service, which is of value to Naval operating forces, is properly processed and promptly made available to such forces.

(2) Insure that the personnel and facilities established by the Office of Naval Intelligence for the performance of operational intelligence activities, function efficiently.

(3) Execute all plans and supervise all facilities developed within the Office of Naval Intelligence for the performance of operational intelligence activities and other intelligence activities in advanced theatres of operations, except those expressly assigned to the cognizance of other branches.

(d) The Foreign Trade Section, Op-16-FT, will continue the functions of Section F-8 of the former organization.

(e) The Intelligence Plot Section, Op-16-FP, will continue the functions of Section C-1 of the former organization.

H. C. TRAIN

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DELIMITATIONS OF INTELLIGENCE THEATERS

Eur-African Theater:

(a) Eastern Limits: Beginning at the northern extremity of the meridian 169° West; thence south to Bering Strait; thence South along the boundary line which delimits the U. S. S. R. and U. S. Spheres of influence in the Bering Sea to the latitude of Cape Lopatka; thence West to Cape Lopatka, thence to the boundary between Russian and Japanese territory on Sakhalin Island and along said boundary to the western side of Sakhalin Island; thence West to Russian territorial waters; thence South outside Russian territorial waters to the Russian-Manchukuoan border; thence along the border of Russia to the boundary between Afghanistan and Iran; thence South along the eastern Iranian border to the Arabian Sea; and thence South to the southern extremity of the South Pacific Ocean.

(b) Western Limits: Beginning at the northern extremity of Greenland; thence South outside Greenland territorial waters to the meridian 40° West; thence South to the parallel 20° North; thence East to the meridian 26° West; thence South to the southern extremity of the South Atlantic Ocean.

Far Eastern Theater:

Beginning at Bering Strait; thence South, outside territorial waters, along the Alaskan coast, Alaskan Peninsula, west coast of Canada and the United States to the meridian 120° West; thence South to the parallel 11° North; thence East to the meridian 110° West; thence South to the southern extremity of the South Pacific Ocean; thence West to the eastern boundary of the Eur-African Theater; thence Northerly along said boundary to Bering Strait.

American Republics Theater:

Beginning outside the United States territorial waters at the northeast corner of Florida and running Southeasterly along the northern boundary of the Gulf Sea Frontier to the northern boundary of the Caribbean Sea Frontier; thence Easterly along the northern boundary of the Caribbean Sea Frontier to the parallel 20° North; thence East to the meridian 26° West; thence South to the southern extremity of the South Atlantic Ocean; thence West to the eastern boundary of the Far Eastern Theater; thence North along said boundary to the parallel which delimits the boundary between United States and Lower California; thence East to United States-Mexican border and along said border to the Gulf of Mexico; thence Easterly, outside United States territorial waters, to the point of beginning.

North American Theater:

Beginning at the northern extremity of Greenland; thence South along the Western boundary of the Eur-African Theater to parallel 20° North; thence West along the northern boundary of the American Republics Theater to the meridian 120° West; thence North along the eastern boundary of the Far Eastern Theater to Bering Strait; thence North to the northern extremity of the meridian 169° West.

Enclosure (B) to Serial 0940516

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AREAS UNDER COGNIZANCE OF SECTIONS OF BRANCH F

Eur-African Theater

- FA-1 British Isles (including Eire), Canada (temporarily), and Bermuda.
- FA-2 All of African Continent, Madagascar, Arabian Peninsula, Iraq, Iran, Syria, Trans-Jordan, Palestine, Cyprus, Lebanon, Malta, Gibraltar and Cape Verde Islands.
- FA-3 Belgium, Luxembourg, France, Spain, Portugal, Italy, Sicily, Sardinia, Corsica, Dodecanese, Balearic Islands, Azores, Madeira and Canary Islands.
- FA-4 Germany, Switzerland, Norway, Sweden, Denmark, Netherlands, Iceland, Greenland (temporarily), Finland, and Slovakia.
- FA-5 Russia, Poland, Lithuania, Latvia, Estonia and Hungary.
- FA-6 Turkey, Greece, Bulgaria, Yugoslavia, Rumania, and Albania.

Far Eastern Theater

- FE-1 Japan and Korea.
- FE-2 China, Hainan, Manchuria, India, Burma, Thailand, Malay, Peninsula, French Indo China.
- FE-3 Netherlands Indies, Mandated Islands, Philippine Islands, Hawaiian Islands, Aleutian Islands.
- FE-4 Australia and New Zealand.

American Republics Theater

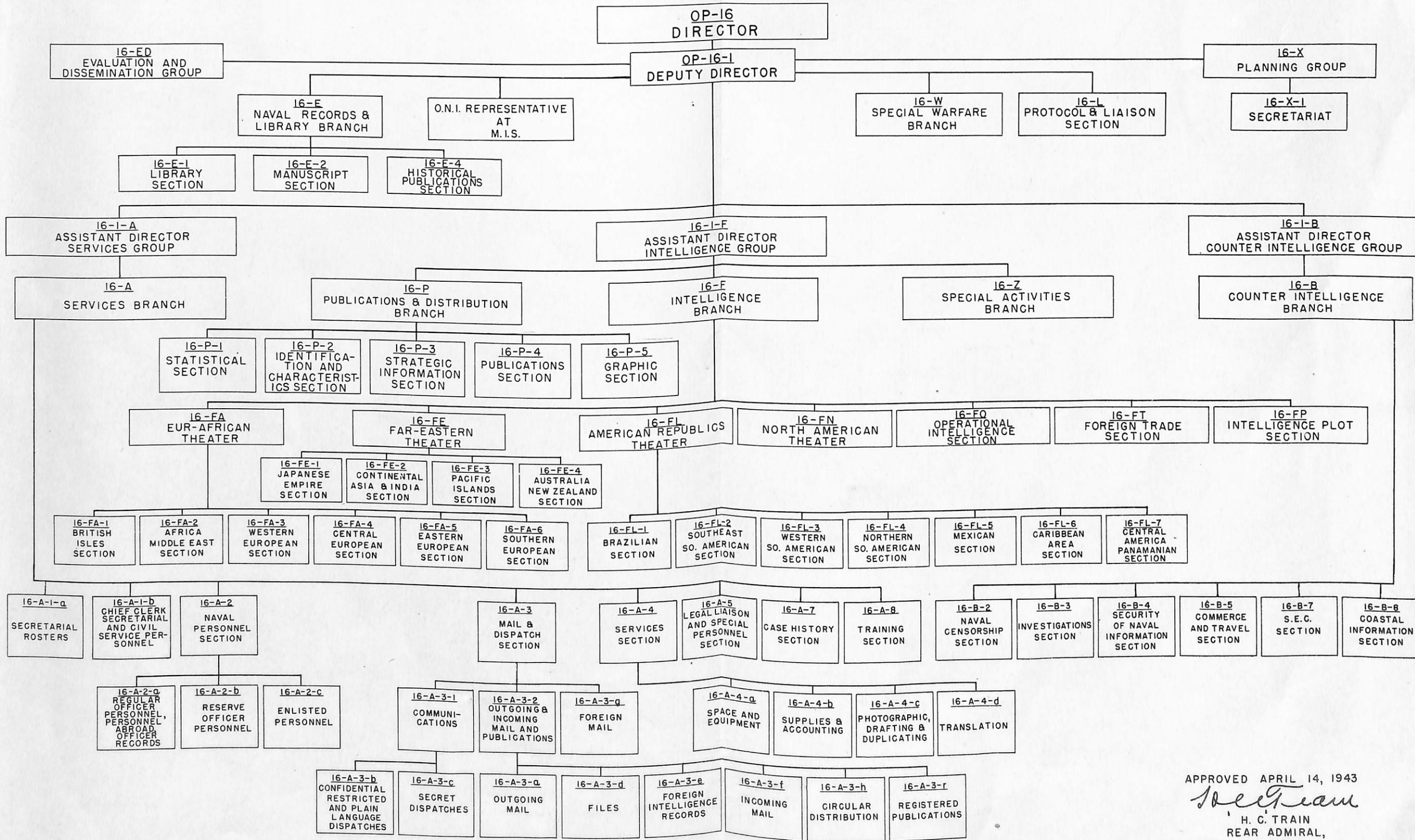
- FL-1 Brazil
- FL-2 Argentina, Uruguay, Paraguay.
- FL-3 Chile, Peru, Bolivia.
- FL-4 Guianas, Ecuador, Colombia, Venezuela.
- FL-5 Mexico.
- FL-6 All islands in Caribbean Area, including Trinidad.
- FL-7 Guatemala, British Honduras, Honduras, Salvador, Nicaragua, Costa Rica, and Panama.

North American Theater (Op-16-FN).

- FN Continental United States, Alaska, Canada (temporarily under cognizance of Section FA-1) and Greenland (temporarily under cognizance of Section FA-4).

Enclosure (C) to Serial 0940516

NAVAL INTELLIGENCE DIVISION OFFICE OF VICE CHIEF OF NAVAL OPERATIONS NAVY DEPARTMENT



APPROVED APRIL 14, 1943

H. C. Train

H. C. TRAIN
REAR ADMIRAL,
U. S. NAVY

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Ref (c)

NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON

CONFIDENTIAL

Op-16-X-1
A3-1/EN3-10

June 29, 1943.

CONFIDENTIAL
Serial 01339216

MEMORANDUM

From: The Director of Naval Intelligence.
To: The Division of Naval Intelligence,
All District Intelligence Officers (less 16ND),
All Naval Attaches, All Naval Observers, All U. S.
Naval Liaison Officers, All Consular Shipping Advisors.

SUBJECT: Coastal Information Section (Op-16-B-8); change in
status of.

References: (a) DNI Conf. letter, dated 21 April, 1943, Op-16-X-1
A3-1/EN3-10, serial 0940516.
(b) DNI Conf. memo, dated 21 April, 1943, Op-16-FO
A3-1/EN3-10, serial 01021916.

1. The Coastal Information Section (Op-16-B-8) is hereby abo-
lished, and its functions are assigned to the American Subsection of the
Operational Intelligence Section (Op-16-FO) of the Division of Naval In-
telligence.

2. The above transfer will be made effective at once and will
be implemented by the physical transfer of personnel and facilities between
the above sections.

3. The substance of references (a) and (b) will be altered
as necessary to conform to this directive.

H. C. TRAIN

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Sea Frontier Commanders
Commandants of all Districts

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(c)

Cancelled