

DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
WASHINGTON 25, D. C.

ONI INTERNAL 5213.4  
Op-922F  
14 October 1952

ONI INTERNAL INSTRUCTION 5213.4

From: Director of Naval Intelligence  
To: Distribution List

Subj: ONI Daily Summary of World Events

1. Purpose. This instruction sets forth the method and procedure of preparing the ONI Daily Summary of World Events.
2. Definition. The ONI Daily Summary of World Events is a compilation of items of world interest disseminated on a daily basis, Monday to Friday.
3. Preparation. The following procedure is hereby established for producing the Daily Summary:
  - a. The area analysts of the Op-322F Geographic desks will prepare a typewritten list (original and 6 copies) of the items from the areas under their cognizance for inclusion in the Daily Summary.
  - b. A representative of Op-322Y will prepare a typewritten report of the operational summary to be considered for inclusion in the Daily Summary.
  - c. Op-322FIB's secretariat will assemble and number the previously addressed covers for the current day's issue of the Daily Summary (copies 22-96 inclusive).
  - d. The Op-322F area analysts, the Op-322Y representative and the senior Op-322F Geographic desk head will assemble in the office of Op-322F at 6900 daily to edit the proposed items for the Daily Summary.
  - e. Upon completion of editing, the items for incorporation into the Daily Summary will be typed on a duplimat master by Op-322FIB's secretariat.
  - f. Upon completion of typing the duplimat master, and, not later than 1000 hours the Op-322FIB's secretariat will deliver the duplimat master, together with the covers for the current day's issue of the Daily Summary, to Op-323M.
  - g. Op-323M will reproduce sufficient copies of the Daily Summary (100), clip the copies to the covers and route the individual copies through the secret mail room.
  - h. Twenty-one copies of the Daily Summary will be hand delivered by personnel of the Op-322F Geographic desks as follows: SecNav, Under SecNav, Op-32, Op-30B, Op-01, Op-35, Op-03, Op-00, Op-09, Op-322, Op-32B, U.S. Member Intelligence Committee Standing Group, JIC, SecDef, GS-G2, Div. for Mil. Affairs, R & DB, Secretariat MIC, Secretariat JCS.

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(10-14-52)

- i. The remainder of the Daily Summaries will be delivered through the regular procedures of the Secret Mail Room.
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/s/ C. J. STUART  
By direction