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NAVY DEPARTMENT
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
OFFICE OF NAVAL INTELLIGENCE
WASHINGTON

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In reply refer to No.

Op-16-B-3

QR3/ND

Serial No. 2369

December 7, 1939

From: Chief of Naval Operations.
To: Commandants, All Naval Districts,
Commandant, Navy Yard, Washington, D. C.,
Commandant, U. S. Naval Station, Guantanamo.

SUBJECT: Cooperation with the Federal Bureau of Investigation and Military Intelligence Division, and the Training of I-V(S) Officers in connection therewith.

1. The President of the United States has directed that all espionage, counter-espionage, and sabotage matters be controlled and handled by the Federal Bureau of Investigation of the Department of Justice, the Military Intelligence Division of the War Department, and the Office of Naval Intelligence of the Navy Department. It was specified that the Directors of these agencies function as a committee to coordinate their activities.

2. In order to provide and insure the utmost coordination and cooperation with the Federal Bureau of Investigation and the Military Intelligence Division, it is necessary that the closest liaison be established and maintained with each Federal Bureau of Investigation Divisional Field Office and each Army Corps Area Headquarters. This liaison should be established through the personal contact of the District Intelligence Officer in the cases where these offices are situated in the immediate vicinity of the headquarters of the Naval District. In other cases where an office of a Federal Bureau of Investigation Field Division, or an Army Corps Headquarters, is situated in a Naval District but not in the same locality, one or more suitable I-V(S) officers residing in that vicinity shall be designated to establish and maintain this necessary liaison with each of the above-mentioned offices (example - San Antonio, Texas, Buffalo, New York, Columbus, Ohio, etc.).

3. It is assumed and desired that District Intelligence Officers have a map not only outlining their districts but graphically indicating the following data:

- (a) locations of all I-V(S) officers in their districts,
- (b) locations of all Federal Bureau of Investigation offices in their Districts showing the areas assigned to each, and

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(c) locations of all representatives of the Army Military Intelligence Division in their Districts showing the area assigned to each.

4. In conjunction with the above, it is also desired that all I-V(S) officers receive practical instruction and training in the duties that may be expected of them on mobilization. Advantage must therefore be taken of the opportunity for them to assist the agents of the Federal Bureau of Investigation in cases pertaining to espionage, counter-espionage, and sabotage, which pertain to National Defense, and particularly those in which the U. S. Navy has an interest. The assistance, in connection with these activities, will be requested from the District Intelligence Officer by the agent in charge of the Federal Bureau of Investigation Field Division, and the District Intelligence Officer will then detail the appropriate I-V(S) officer(s) for the assignment.

5. The tasks assigned to I-V(S) officers who are not on active duty must be on a voluntary basis, and these tasks should generally conform to the type of duty which an I-V(S) officer would be required to perform on mobilization. The District Intelligence Officer, in making an assignment, should take into consideration the nature of the task in order that the business, profession, or friendships, of the I-V(S) officer(s) in question, be not placed in jeopardy. I-V(S) officer(s) designated to carry out an assignment must be instructed to avoid publicity in connection therewith.

6. No special funds for travel in connection with assignments will be provided by the Office of Naval Intelligence, but there is no objection to District Intelligence Allotments being expended for this purpose.

7. Attention is invited to the fact that I-V(S) officers must not employ, or cause to be employed, any private investigator or investigating agency for the purpose of conducting, or acting as an aid or assistant in completing, a confidential investigation (see paragraph 3-(d)-(1) Appendix B, ONI-19).

8. In setting forth the above objectives, there is no attempt to outline specifically all the steps to effect the cooperation desired. Great initiative is confidently left to the District Intelligence Officers to carry out the necessary details.

9. This procedure will, incidentally, provide valuable training for I-V(S) officers. Also, opportunity will present it-

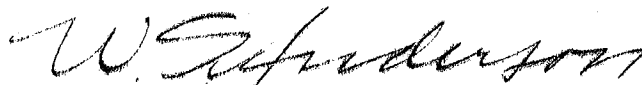
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self by which District Intelligence Officers may evaluate the competence and adaptability of I-V(S) officers by the quality of their work with Federal Bureau of Investigation representatives. However, in the last analysis, the point that it is desired to stress is that the fullest cooperation is desired between the Office of Naval Intelligence, the Federal Bureau of Investigation, and the Military Intelligence Division, and all their representatives in the field, in handling matters with which they are jointly charged.

10. It may be expected that the representatives of the cooperating agencies will receive instructions along these same lines.


W. S. Anderson,
By direction.

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